

THE COUNCIL OF THE CITY OF FORT COLLINS

STUDY SESSION

AGENDA

November 26, 2002

6:00 p.m.

1. Call Meeting to Order.
2. Discussion Regarding Activities of the North Front Range Metropolitan Planning Organization (NFRMPO).
(6:00 - 6:30 p.m.)

The North Front Range Metropolitan Planning Organization (NFRMPO) would like to share with City Council some of the recent activities of the NFRMPO. Staff will focus on three areas: (1) the results of the Household Travel Survey—a study of residents travel patterns; (2) progress on the proposed North Front Range Transportation Authority (NFRTA); and (3) the new Transportation Management Agency designation the NFRMPO received in May.

3. Council E-Mail Policy. (6:30 - 7:15 p.m.)

At the November 12, 2002 City Council retreat the Mayor and Council reaffirmed their request for staff to develop a draft policy and resolution regarding the use and retention of e-mail pertaining to City business. At the Study Session staff will discuss the proposed policy and resolution for Council consideration. The policy addresses 1) e-mail communications as a public record, 2) management of electronic communications, and 3) the retention of electronic communications.

4. Update Council Policy Agenda. (7:15 - 7:45 p.m.)

City Council adopted a Policy Agenda in June 2001 that set forth its goals for 2001-2003. Following adoption of the Policy Agenda, staff developed a work plan intended to implement Council's Agenda. The work plan is updated quarterly to keep City Council informed about the organization's progress on achieving the policy agenda goals. Staff is seeking guidance on whether:

1. the City Council has any questions regarding the status of any work project; and
2. the City Council has any direction for staff regarding implementation of projects on the work plan?

5. Other Business.

6. Adjournment.

The City of Fort Collins will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call 221-6515 (TDD 224-6001) for assistance.