

**MEMORANDUM**

**TO:** Kelly DiMartino, Interim City Manager  
Jeff Swoboda, Police Chief, Fort Collins Police Services

**FROM:** Citizen Review Board Subcommittee for Case PSU2021-043  
Mark Partridge, Subcommittee Chairperson,  
Melissa Rosa, Subcommittee Member  
Elizabeth Grant, Subcommittee Member  
Shamera Loose, Subcommittee Alternate Member

**DATE:** March 11, 2022

**RE:** Review of Internal Affairs Administrative Investigation Case PSU2021-043

The Review Subcommittee for the above-mentioned case has completed its review of the internal investigation conducted by Police Services. The review was conducted pursuant to the provisions of Section 2-138 and 2-139 et seq. of the Code of the City of Fort Collins.

The Subcommittee voted as follows:

**Expectations of Conduct, Policy 340.3 Conduct that May Result in Discipline**  
**(m) Use of unnecessary force in the performance of duty or the mental or physical abuse of any person in custody.**

The subcommittee voted to **disagree** with the finding of sustained made as a result of the Fort Collins Police Services Internal Affairs investigation. After review, the subcommittee voted unanimously with the finding of exonerated by the vote of 3-0.

**Expectations of Conduct, Policy 340.3 Conduct that May Result in Discipline**  
**(r) Any conduct by an employee on or off-duty that tends to impair the effectiveness, efficiency, or morale of the Agency, may cause the public to lose confidence in the police department, violates the public trust or negatively affects the reputation of the Agency or any employee.**

The subcommittee voted to **disagree** with the finding of sustained made as a result of the Fort Collins Police Services Internal Affairs investigation. After review, the subcommittee voted unanimously with the finding of exonerated by vote of 3-0.

The subcommittee voted unanimously to recommend additional role play training scenarios, like this incident, be provided to all officers in basic and continued training.

The subcommittee voted unanimously to recommend an additional refresher course on hold techniques for the officers involved in this incident. The motion was unanimously approved.



Mark Partridge, Subcommittee Chairperson



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**MEMORANDUM**

TO: Citizen Review Board  
FROM: Jeff Swoboda, Chief of Police   
DATE: March 18, 2022  
RE: Chief's Findings Administrative Investigation PSU2021-043

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I have reviewed all materials associated with administrative investigation PSU2021-043. After considering input from all sources, I concur with the Citizen Review Board's findings of "exonerated" on the two allegations.

The perspective and input received by the Citizen Review Board has been useful in resolving this matter. All inquiries related to this investigation are now complete.

Thank you for your time and efforts on this case.

Cc: Professional Standards Unit