

MINUTES

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



BICYCLE ADVISORY COMMITTEE

TYPE OF MEETING –REGULAR

September 24, 2018, 6:00 p.m.
Community Room, 215 North Mason Street, Fort Collins, CO

FOR REFERENCE:

Chair:	Luke Caldwell	
Vice-Chair:	Aaron Buckley	
Staff Liaison:	Tessa Gregor	970-416-2471

1. CALL TO ORDER

Chair Caldwell called the meeting to order at 6:00 PM.

2. ROLL CALL

BOARD MEMBERS PRESENT:

Luke Caldwell, Chair, Natural Resources Advisory Board
Aaron Buckley, Vice Chair, Fort Collins Bike Co-op
Karl Ayers, Transportation Board
Bruce Henderson, Bike Fort Collins
Mark Houdashelt, Air Quality Advisory Board
Chris Hunt, Poudre School District
Kelly Smith, Parks and Recreation Board
Todd Dangerfield, Downtown Development Authority

ABSENT:

Alan Beatty, Senior Advisory Board
Sylvia Cranmer, Colorado State University
Marcia Patton-Mallory, Land Conservation and Stewardship Board
Annie Krieg, At Large Member
Terri Marty, At Large Member

CITY STAFF PRESENT:

Paul Sizemore
Tessa Gregor

PUBLIC PRESENT:

Kevin Orchard

3. AGENDA REVIEW

Chair Caldwell reviewed the agenda.

4. CITIZEN PARTICIPATION

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Kevin Orchard stated he attended the Colorado Bike Summit in Steamboat Springs.

5. APPROVAL OF MINUTES

Houdashelt stated some items may have been incorrectly attributed to speakers. Committee members agreed the conversations were summarized appropriately.

Buckley made a motion, seconded by Henderson, to approve the minutes of the August 2018 meeting as amended. The motion was adopted unanimously with Dangerfield abstaining.

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. Shared Mobility and Electric Scooters – Paul Sizemore

Sizemore stated the City has started the process of working on a regulatory framework for when a scooter company arrives, which is likely to be fairly soon. Regulations may include a registration system or RFP process, potentially with some type of stop gap measure. Sizemore stated a Council work session is scheduled for November 27th to start getting direction on key policy decisions. He stated staff is leaning toward creating some type of shared mobility agreement or business plan to ensure companies in the city remain on the same page. There is also the possibility of including other types of vehicles under the framework.

Sizemore discussed the two types of scooters, the stand-up type which are classified as toy vehicles under the existing code. Those would be allowed on sidewalks and crosswalks and be required to yield to all pedestrians. The other type of scooter is electric and allows the rider to sit. These are currently classified as low-power scooters which are required to ride as close to the right side of the roadway as is practical, in a bike lane if there is one. They are prohibited from riding on sidewalks or across highways.

Sizemore stated regulations will also look at dismount zones. He discussed four types of operational models: put rules in the code that define how these companies should operate, issue a request for proposal and enter into a contractual relationship with some number of these companies, engage one or more companies in a full partnership with the City, or set up a fee-based registration program.

Sizemore discussed Denver's scooter experience which resulted in the city confiscating a number of scooters. Smith asked if staff is aware of any municipality that has implemented the fee-based operational system. Sizemore replied Amanda Mansfield would be aware of that answer.

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Smith asked if the stand-up scooters are all dockless. Sizemore replied in the affirmative. The seated scooters have a regulation in Denver that they can only be parked within a certain vicinity of a transit stop.

Sizemore discussed the possibility of an educational component and stated the next steps will include a discussion of a temporary moratorium versus other stop gap measures, development of a business plan and shared mobility agreement, limited plans to Land Use Code and Traffic Code changes, and coordination with CSU. The public process will likely come after policy direction from Council.

Caldwell suggested examining the costs borne by other municipalities that are outside of just enforcement costs.

Chair Caldwell asked about the Transportation Board comments. Ayers replied the Board did not have much conversation on the topic but did question whether the scooters would be allowed on trails. Sizemore noted GPS limiting devices could be used.

Smith suggested possibly joining the E-bike and scooter legislation. Sizemore replied staff is not currently recommending that in part because the E-bikes are very clearly defined in both state and local codes.

Caldwell asked how long a moratorium might be in place. Sizemore replied that will depend on direction from Council and how intensive the Code language will need to be. He stated it will likely take several months.

Dangerfield asked about the impacts of these scooters and other devices on the Pace bicycle program. Gregor replied they should complement each other and may serve different types of trips.

Houdashelt asked about winter safety issues with the scooters. Sizemore replied he is unsure if the scooters have been deployed during the winter in other colder cities.

b. West Mulberry Street Project – Tessa Gregor

Gregor discussed the history of and funding for the West Mulberry project and showed slides of the previous conditions versus the conditions with the improvements. The changes included moving from intermittent bike lanes and two travel lanes in each direction down to a center turn lane, a single travel lane in each direction, and protected bike lanes. She noted a major part of the project is testing various bike lane barriers.

Gregor discussed the intersection updates to Impala and Ponderosa, Bryan and City

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Park, and striping changes at Taft Hill and Tyler. She detailed the new two-stage turn box on Mulberry at Taft Hill and discussed the four different bike protections being tested and stated she would provide cost information in a separate email.

Gregor discussed some of the Bluetooth travel time data for the area which generally shows travel times have not changed. She stated upcoming survey methods will include counters, video data, manual counts, speed studies, travel time evaluation, and resident and user surveys. She stated next steps will include addressing the intersection at Jackson and Mulberry.

Chair Caldwell stated most of the feedback he has received has been positive.

c. 2019 Work Plan – All

Sizemore stated the Transportation Board completed its Work Plan and included language indicating its support for the BAC Work Plan. Gregor noted most of the Work Plan is based on the Bicycle Master Plan which is attempting to reach the target "interested but concerned" population.

Committee members suggested rewording "increasing women ridership" to be broader and include "underrepresented population segments."

Buckley suggested a joint meeting between the BAC and Transportation Board.

Ayers stated he would ask the Transportation Board about the BAC completing an annual report, if the BAC should be held accountable for specific criteria, if the Transportation Board wants to hand down specific criteria or questions to the BAC, if the Transportation Board would want to meet with the BAC once a year, if there is a shortcoming in coordination between the two entities, and if the Transportation Board should review the BAC Work Plan. Buckley replied he would like to phrase the questions such that the BAC would be asking if there is a better way to coordinate and whether there are more specific criteria that the BAC could follow to help meet the mission of the Transportation Board.

Per Houdashelt's suggestion, Sizemore stated the discussion as to whether the BAC wants to complete an annual report is worthwhile.

Houdashelt noted the Boards rarely to never receive feedback from Council on Work Plans and annual reports.

8. BOARD MEMBER REPORTS

a. TRANSPORTATION BOARD REPORT – Ayers

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Ayers reported the Transportation Board Chair will be drafting a budgeting letter to Council. That letter will include the entire BAC letter and express the Board support for that letter. He stated the Board received the shared mobility and scooters update, the EV readiness roadmap presentation, and a Safe Routes to School update.

b. COMMITTEE MEMBER REPORTS/COMMENTS

Dangerfield reported Old Firehouse Alley is fully paved and the Mountain Avenue Alley should have substantial completion in mid-November.

Hunt reported on a Safe Routes to School survey of how children are getting to school and noted PE teachers are keeping bicycle safety in the forefront as much as possible. He stated he has yet to use the Walk and Wheels Skills Hub for his students but noted nearby schools do use it. Gregor stated it is also being used by Scout groups and others.

Smith stated the Parks and Recreation Board has been discussing parks refreshment.

Chair Caldwell reported the Natural Resources Advisory Board has been discussing NISP and the 100% renewable energy resolution. He discussed the Wyoming wind farm's transmission line that would go through Meadow Springs Ranch Natural Area, which is currently closed to citizens. He stated the Transportation Board might be interested in examining whether a path could be incorporated as part of the development of the transmission line.

Buckley reported the Bike Co-op will be getting a new roof on its back building. He stated CSU is examining the E-vehicle situation as well.

Henderson reported Bike Fort Collins just received a grant from Union Pacific to expand the Safe Routes to School program beyond the city limits a bit. He announced the Bike Prom event.

Houdashelt asked if the bicycle education module for CSU students has started. Buckley replied in the affirmative and noted the program is currently voluntary.

9. OTHER BUSINESS

a. Staff Report

Gregor provided an update on the E-bike pilot process and stated she will be making presentations to Board in October and November.

10. ADJOURNMENT

The meeting adjourned at 8:20 PM by unanimous consent.