

# MINUTES

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



## BICYCLE ADVISORY COMMITTEE

### TYPE OF MEETING –REGULAR

July 22, 2018, 6:00 p.m.

Conference Room A, 281 North College Ave, Fort Collins, CO

#### FOR REFERENCE:

Chair:	Aaron Buckley	
Vice-Chair:	Marcia Patton-Mallory	
Staff Liaison:	Tessa Gregor	970-416-2471

#### 1. CALL TO ORDER

Chair Buckley called the meeting to order at 6:00 PM.

#### 2. ROLL CALL

##### BOARD MEMBERS PRESENT:

Todd Dangerfield, Downtown Development Authority  
Marcia Patton-Mallory, At Large Member (Acting Chair)  
Sylvia Cranmer, Colorado State University  
Mike Tupa, Parks and Recreation Board  
Mike Webber, Land Conservation and Stewardship Board  
Kelly McDonnell, Bike Fort Collins  
Bob Mann, Natural Resources Advisory Board

##### CITY STAFF PRESENT:

Keith Meyer  
Kyle Lambrecht  
Amanda Mansfield  
Paul Sizemore  
Tessa Gregor

##### PUBLIC PRESENT:

Stephen Beckley

##### ABSENT:

**Aaron Buckley, Chair, Fort Collins Bike Co-op**  
Karl Ayers, Transportation Board  
Chris Hunt, Poudre School District  
Alan Beatty, Senior Advisory Board  
Annie Krieg, At Large Member  
Becky Cramer, At Large Member

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#### 3. AGENDA REVIEW

Patton-Mallory reviewed the agenda and stated she would also like to discuss the curb extension issue.

#### 4. CITIZEN PARTICIPATION

Stephen Beckley introduced himself and discussed the Fort Collins Cycling Club and an upcoming bicycle summit with various cycling organizations.

Cranmer commented on a past summit suggesting the organizations examine any unfilled gaps in the services they provide.

#### 5. APPROVAL OF MINUTES – MAY 2019

Dangerfield made a motion, seconded by Cranmer, to adopt the minutes as written. The motion was adopted unanimously with McDonnell abstaining.

#### 6. UNFINISHED BUSINESS

Boardmembers discussed their June E-bike demo and tour of projects. Patton-Mallory stated the demo convinced her E-bikes should not be allowed on trails.

#### 7. NEW BUSINESS

##### a. Linden Street Renovation – Kyle Lambrecht and Keith Meyer

Kyle Lambrecht, Civil Engineer, discussed the history of the Linden Street renovation project detailed the proposed project which limits the 200 block of Linden Street. He stated the project has a \$3.5 million budget, design will occur into 2020, and building should begin in 2020. He stated there are some maintenance funds staff is hoping to leverage with other existing funds.

Lambrecht outlined the project goals including bridging the gap between Old Town Square and the emerging River District and creating a flexible space that operates 90% of the time as a roadway but can then be closed for larger events to create a fully pedestrian area. He stated removing the curb to create a fully walkable space is under consideration as are lighting improvements.

Lambrecht discussed the importance of creating relationships to make the project a success. He discussed the Master Bike Plan highlights specific to Linden Street which include a shared lane, additional bike parking, intersection improvements, and wayfinding. He detailed mode usage during peak hours at the included intersections.

Keith Meyer discussed the alternatives examined for the project detailing parking and space scenarios.

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McDonnell asked how signage will be laid out to direct all traffic modes that cyclists can take the entire lane. Lambrecht replied bollards or movable planters as well as colored pavers could be used to separate spaces but stated he will work with Tessa Gregor on details.

Patton-Mallory stated parallel parking is more bike-friendly than diagonal parking. Boardmembers discussed the possibility of back-in diagonal parking. Lambrecht noted that is being piloted on Howes Street.

Boardmembers discussed ways to attract people to the area by activating the nodes and using enhanced pavers.

#### **b. E-Scooter Share Update – Amanda Mansfield**

Amanda Mansfield, Transportation Planning, stated the City now has a set of robust strategies, including operation and parking regulations and dismount requirements, that will allow it to regulate E-scooters and other shared and portable mobility devices. She discussed the thorough request for proposal process and stated the work plan, scope, and contract will be finalized in late July and early August with the program being launched mid to late August for a 12-month pilot period.

Mansfield outlined the adopted regulations around parking. Dangerfield asked who is responsible for policing violations. Mansfield replied the scooters have phone numbers on them for people to call and will supplement that by having staff patrolling the areas where the scooters will be all day. The City will also have staff patrolling the scooter areas to relocate inappropriately parked scooters.

Mansfield outlined the dismount requirements and discussed House Bill 19-1221 which provided municipalities flexibility in regulating where E-scooters can operate. She also noted E-scooters will not be allowed on natural area or park trails. Mansfield went on to discuss efforts at ensuring the program is equitable and that companies are doing a good job of rebalancing and maintenance.

Mansfield discussed the real-time messaging provided to riders relating to parking and speed.

McDonnell asked about the smart phone requirement for usage and how that relates to equity. Mansfield replied the geographic messaging would not be received without a smart phone, but she believes the scooters can be started with a text.

Cranmer asked about the possibility of a flip phone option. Mansfield replied she would look into that.

Patton-Mallory asked about the age requirement. Mansfield replied it is 18 and signing up for an account requires proof of age. Additionally, only one scooter can be checked out per account. She also noted there will be a dawn to dusk curfew.

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Patton-Mallory asked about the liability in the case of an accident. Mansfield replied the City has no liability, and though it is decided in the contract between the user and the company, liability rests heavily with the user.

Cranmer asked if the scooters are all one size. Mansfield replied in the affirmative.

McDonnell asked what would happen if a rider is on the scooter at dusk and it automatically ceases operation, but the rider is not yet at their destination. Mansfield replied the technology will allow the person to complete the trip.

Tupa asked if group tours are planned. Mansfield replied they would like to make that happen.

Tupa asked if private electric scooters are also covered by the regulations. Mansfield replied the dusk and dawn curfew would not apply, but the parking and operations rules would. She noted staff has limited control over the behaviors of private riders.

Patton-Mallory asked how helmets will be provided. Mansfield replied the operator will be able to provide many free helmets during the ongoing education and outreach campaigns. She suggested the operator would also likely be willing to provide helmets to hotels and noted helmets are not a state or city requirement.

Patton-Mallory asked about the speed maximum. Mansfield replied they are limited to 15 miles per hour.

Patton-Mallory asked if the scooters can operate in the snow. Mansfield replied the scooters will all be shut off if it is determined there is too much snow.

Cranmer asked if the scooters will be allowed on Transfort buses. Mansfield replied in the negative and stated the goal is to have the scooters available at each end of a Transfort trip.

Mansfield noted CSU has been a joint partner throughout this process and the RFP was issued by both the City and CSU.

McDonnell asked how this is anticipated to affect the bike share program and the City's relationship with Zagster. Mansfield replied research has shown the two user groups to be somewhat different and, as part of the contract with the operator, there will be funds provided for various uses which could potentially include assisting the bike share program.

McDonnell asked how data on types of uses and reduction in vehicle miles travelled will be gathered. Mansfield replied staff will be doing surveys.

#### **c. E-Bike Pilot Program Update – Tessa Gregor**

Tessa Gregor discussed the history of the E-bike pilot program and discussed the data collection and survey efforts, and results thereof, of both E-bike users and

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other trail users. She also stated there is an ongoing online survey.

Gregor outlined next steps in terms of evaluation, including upcoming bicycle and pedestrian counts.

Tupa asked how many bicycles and E-bikes are in Fort Collins. Gregor replied staff does have some of that data; however, she was unsure of the numbers at this point.

### 8. BOARD MEMBER REPORTS

Cranmer reported on CSU's last bicycle committee meeting and discussed educational outreach efforts to summer on-campus groups.

Tupa reported on the last Parks and Recreation Board meeting during which on-going projects, including the whitewater and Sugar Beet Park, were discussed. He stated the Board discussed affordable recreation programs.

Mann reported on the last Natural Resources Advisory Board meeting during which metro districts were discussed and the Board agreed to support some type of climate emergency resolution.

Dangerfield reported the Downtown Development Authority currently has a request for proposal out for the Opera Galleria renovation.

Webber reported on the last Land Conservation and Stewardship Board meeting during which E-scooters were discussed and support was expressed for not allowing them on trails.

McDonnell reported on the new Bike Fort Collins Executive Director and announced the Tour de Farms event.

### 9. OTHER BUSINESS

#### a. Transportation Board Report

Sizemore reported the Transportation Board had a follow-up metro district discussion during which suggestions were made for potential additional considerations for metro district requirements. He stated the Board also heard the E-scooter presentation and a presentation on Open Streets and Bike to Work Day. He stated the Board will have a more intensive transit discussion and see the Linden Street plans at its next meeting.

#### b. Staff Liaison Report

Gregor reported on Jamie Gaskill's transition from FC Moves to Utilities and announced the FoCo Fondo Fest which benefits after-school bike clubs operated by Safe Routes to School.

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#### **c. Call for Agenda Items**

Patton-Mallory requested assistance in developing an agenda item around the curb extension issues brought up by a citizen.

Dangerfield suggested researching the City's policies on the topic prior to making it an official agenda item.

#### **10. ADJOURNMENT**

The meeting adjourned at 8:18 PM by unanimous consent.