



Contractor Licensing
 281 N College Ave. P.O. Box 580
 Fort Collins, CO 80526
 Phone 970-416-2740 Fax 970-224-6134
www.fcgov.com/nbs/contractor.php

SPECIALIZED TRADE CONTRACTOR PROJECT VERIFICATION FORM

The applicant identified below has applied for a specialized trade contractor license or construction supervisor certificate with the City of Fort Collins. Regulations require verification of the applicant's construction experience on specific projects by someone other than applicant or anyone affiliated with applicant's company. You have been identified by the applicant as a person having direct knowledge of the applicant's involvement in the construction project described below. Incorrect or misleading information can result in the applicant's disqualification. You may be contacted for additional details and to verify the information provided. *Incomplete forms will not be accepted.*

APPLICANT NAME: _____

PROJECT NAME: _____

PROJECT IDENTIFICATION (street address, city, county, state): _____

PERMIT NUMBER: _____ **COMPLETION DATE:** _____

****(Attaching copies of the permit and C/O or final inspection documentation is required)****

PROJECT SCOPE (See Qualifications & Descriptions for specialized trade contractors on Page 11 for clarification):

- | | | |
|----------------------------------|---------------------------------|-----------------------------|
| Alarm System Install | Awning/Sign Installation | Cast-in-Place Concrete |
| Demolition | Fire Sprinkler System Install | Fireplace Appliance Install |
| Flammable Fuel (Gasoline) | Gas Piping | HVAC Work |
| Interior Finish | Miscellaneous or minor building | Non-Structural Alteration |
| Roofing | Refrigeration | Solar Energy |
| Spec. Fire Extinguishing | Structural Alteration | Wood Framing |
| Wireless Telecomm. Systems (WTS) | | |

CONTRACT VALUE (Building(s) only + Labor + materials + profit): _____

PROJECT DESCRIPTION (give complete description and attach supplemental documents as needed): _____

BUILDING USE(s) if applicable: _____

ASPECTS OF PROJECT FOR WHICH APPLICANT WAS DIRECTLY RESPONSIBLE: _____

APPLICANT'S PRIMARY ROLE IN PROJECT: _____
