



Development Review Center  
Contractor Licensing  
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Fort Collins, CO 80524

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970-224-6165

# CONTRACTOR LICENSING PROJECT VERIFICATION

This verification form is used to provide proof of experience for the applicant as having acted in the principal role of contractor (license only) and/or primary project supervisor (on-site).

## STEP 1: Name

This section must be completed by the individual applying for a Contractor License.

### Applicant Information

Name \_\_\_\_\_ Company \_\_\_\_\_

### Qualifying Project Information

Address \_\_\_\_\_ Date Completed \_\_\_\_\_

### Documentation

REQUIRED:  Permit # \_\_\_\_\_ SELECT ONE TO ATTACH:  Final Inspection  Certificate of Occupancy

## STEP 2: Verification

This section must be completed by an individual other than the applicant and who is not affiliated with the applicant or applicant's business in the referenced project. \*No suppliers

### Verifier Information

Name \_\_\_\_\_ Company \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

VERIFIERS ROLE (select one)  Homeowner  Business Owner  Contractor  Other \_\_\_\_\_

### Qualifying Project Verification

Describe the Project. Include a detailed description of the work completed by the applicant. \*Use additional sheet if necessary

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Project Value. Calculated by combining the Building Cost, Labor, Materials and Profit. \_\_\_\_\_

BUILDING TYPE  Commercial  Residential SQUARE FEET \_\_\_\_\_ STORIES \_\_\_\_\_

APPLICANTS ROLE (select one)  On-site (supervisor)  Off-site  Do not know this person  Other \_\_\_\_\_

## STEP 3: Certification (\*\*\*) To be completed by verifier)

By signing below, I certify all information contained in this Project Verification is true and correct to the best of my knowledge, and I further understand that failure to provide true and correct information may lead to denial of application, license being suspended or license revocation.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

### Office use only - below

Reviewed By \_\_\_\_\_ Date \_\_\_\_\_ License Class \_\_\_\_\_