



Planning, Development & Transportation

281 N. College Ave P.O. Box 580

Fort Collins, CO 80524

Phone 970-416-2740 Fax 224-6134

OVER-THE-COUNTER PERMITS ONLY

This application is to be used to apply for the following permits only (check all that apply).

- Air Conditioning Electrical Alteration Gas Lighter Gas Log Heating Unit Lawn Sprinkler
 - Mobile Home replacement Sewer Line Ventilation Water Heater Water Line Wood/Pellet Stove
- (must be EPA certified, provide make, model and manufacturer).

Complete all applicable information on the application. Incomplete applications will not be accepted.

Application # _____
For office use only

Date _____

| | | | | |
|---|---------|---|-----|-------|
| Job Site Address <i>(required)</i> | | Value of Construction (labor, materials, profit) | | |
| Property Owner Name | Address | City/State | Zip | Phone |
| Applicant Name | Address | City/State | Zip | Phone |
| Contractor | Address | City/State | Zip | Phone |
| Contractor City of Ft. Collins Sales Tax # <i>Sales tax number is required by all contractors.</i> | | Are you paying taxes here or by report? <input type="checkbox"/> Here <input type="checkbox"/> Report Are you paying with your trust account? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

Is this a residential or commercial project? Residential Commercial

If residential, is it: Single Family Detached Condo/townhome (single family attached) Duplex
 Multifamily (apartment) Garage

If commercial, is it: Bank Bar Church Hotel/Motel Medical office Office Retail
 Restaurant Other (explain) _____

Is this building **50 years of age** or more? Yes No *If yes, you may need to contact Historic Preservation*

If this is for a **demolition permit**, what year was the building constructed? _____

Description of work _____

*If lawn sprinkler/backflow preventer, must list licensed plumber. **If first-time A/C, must list licensed electrician.**

Subcontractors: *List the company name or City of Ft Collins license #*

Electrician _____ Plumber _____ Mechanical _____ Roofer _____ Other _____

I hereby acknowledge that I have read this application and state that the above information is complete and correct. I agree to comply with all requirements contained herein and city ordinances and state laws regulating building construction. **I know that a permit is not valid until it has been paid and issued.**

Applicant:
Print Name: _____ **Signature** _____ **Date** _____