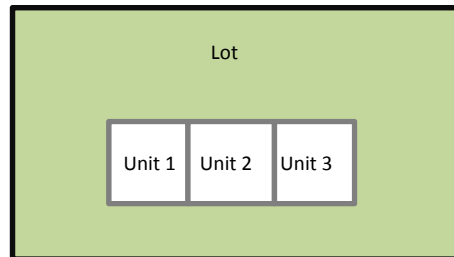
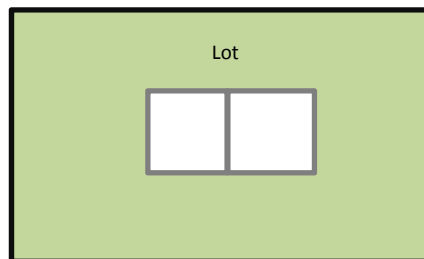


Use this Guide for:



Side-by-side (Attached)

3 or more residential units all on a single lot.



Stacked (Attached)

3 or more residential units all on a single lot, stacked on top of each other.

Forms Needed

1. Submittal checklist
2. Permit Process Guide
3. Electronic Submittal Instructions
4. Building Permit Application
5. Energy Compliance Form
6. Construction Waste Management Plan

Other submittal options:

Use the New Residential Submittal Guide for attached units, where each unit is on a separate lot.

If the same residential building design will be constructed at least 3 times, submit a master plan/stock plan.

A Development review process is required prior to submitting for permit drcoord@fcgov.com 970-221-6689



Building Permit Submittal Checklist:

Multifamily (3 or more dwelling units on a single lot, or residential buildings more than 3 stories)

Incomplete or deferred submittals will not be accepted

Required at the time of permit submittal - Electronic submittal required.

	Drawings depicting the scope of work
	Plans must reflect current adopted codes and standards: www.fcgov.com/building/codes.php
	Energy Code Compliance Form

	Building Permit Application
	All plans must be stamped
	Construction Waste Management Plan
	Plan Check Fee (Payment by check only) Additional fee required for an optional F&F permit.

Required Drawings
 NA=Not Applicable NIS=Not in scope

All "*Engineered* Drawings" must be signed and sealed by a Colorado Licensed Engineer/Architect

	Architectural Drawings - Stamped
	Building Envelope Air barrier details
	Building Code Analysis
	Proposed Floor Plans with room labels, and areas
	Exterior Elevations, Building Sections, Details
	Overall accessibility plan and details
	Engineered Structural Drawings
	Engineered Plumbing Drawings
	Engineered Mechanical Drawings
	Engineered Electrical Drawings
	One line, fault current calculations, lighting and power plans.
	Site and Landscape Plans
	Show distance to property lines, and adjacent structures

Optional Footing and Foundation Permit

	Submit for full permit with an additional F&F set
	Separate F&F Set: Structural Foundation Plans, Underground plumbing and electric (all stamped)

Additional Requirements
 (may require a separate submittal, or review process)

Separate Demo Permit: Required for Full or Partial demolition of exterior elements.	
Separate Solar Permit: Required for all new solar installations	
Poudre Fire Authority: 102 Remington / (970)-416-2891	
	https://www.poudre-fire.org/online-services A separate submittal is required through the Poudre Fire Authority website for new construction projects. Fire suppression systems being installed will also require an additional separate submission.
Grading: Separate Submittal	
	WaterUtilitesEng@fcgov.com Grading plan may be required if impervious area on lot is greater than 350sf.
Are you building in a Floodplain?	
	https://www.fcgov.com/utilities/what-we-do/stormwater/flooding/floodplain-maps-documents
Zoning: 281 N College / (970) 416-2745	
	zoning@fcgov.com Change of Use or Exterior modifications (i.e.: façade, parking, landscaping, or other changes visible to the public), may require a minor amendment

Applicant Name:	Job Site Address:
Phone:	Email (Required):

Job Site Address:	
Email (Required):	

