



(updated 4-20-2018)

**FOUNDATION (F&F) PERMITS & FOUNDATION & FRAME PERMITS:**

**SINGLE FAMILY DETACHED HOUSE:**

1. When all other departments are approved except for plan review and, the plan review turnaround time is exceeding 4 weeks, the applicant has the option to get a No-Fee Below Grade Only Footing/Foundation (F&F) permit. One copy of a separate foundation only, site-specific, engineered stamped plan is required for the Below Grade Only F&F. If Plan Review is signed off as complete, then the No-Fee Below Grade Only F&F is no longer available.
2. The full permit may be issued provided all required departments are signed off or, a Foundation & Frame F&F permit may be obtained for \$150 fee, allowing construction up to rough frame. If a Foundation/Frame F&F was issued, it must be converted to a full issue permit with all fees paid prior to calling for rough inspections.

**COMMERCIAL, MULTI-FAMILY, TOWNHOMES:**

When submitting for a full building permit, a foundation only (below grade) permit can be requested by the applicant and plan review can typically review this within 2 weeks of the request.

All City departments and Fire Dept. must approve F&F before permit can be issued.

1. Submit building permit application and plan review fee based on full valuation.
2. Submit 2 full complete sets of construction documents, see submittal checklist for Commercial/Multi-family.
3. Submit 1 additional set of plans that include below grade work only: Site plan, engineered foundation plan, foundation details, engineered underground plumbing, underground electric

Russ Hovland  
Chief Building Official  
City of Fort Collins  
Building Services  
970-416-2341