



### **Building Services guidelines for COVID-19 Inspections**

In response to national, state, and city declarations of emergency, we are temporarily adjusting how we provide inspection services.

#### **Building inspectors will not be performing the following in person inspections:**

- Any structure where a person is under self or medically ordered quarantine
- All occupied one-or-two-family homes and townhouses:
- All occupied commercial properties for:
  - Water heater change outs
  - HVAC change outs
  - Minor interior alterations, renovations additions, where the inspector will have to travel through or be in the occupied portion of building.
  - Boiler replacements
- **Remote Video Inspections may be possible for:**
  - Basements, additions, remodels and tenant finishes of occupied building
  - Water heater change outs
  - HVAC change outs
  - Basement finish outs
  - Minor interior alterations, renovations additions, where the inspector will have to travel through or be in the occupied portion of the home
  - Boiler replacements
  - Visit [www.fcgov.com/building/inspections](http://www.fcgov.com/building/inspections) for details

#### **Building inspection will continue to provide inspections for:**

All commercial and residential construction projects that are not listed above, this includes but is not limited to:

- All new construction
- Tenant improvements or tenant finish outs
- Interior alterations, renovations and additions where the inspector will not have to travel through or be in the occupied portion of the building.
- Inspections necessary to maintain effective operations will be provided for all critical facilities, such as hospitals, nursing homes, Fire, Police, EOC, etc.
- Inspections necessary to restore utility interruptions will be provided for essential utilities, such as electrical, gas, water and sewer services.
- Inspections will be provided to address structural concerns resulting from incidents such as explosions, fires, vehicles hitting buildings, etc.
- Exterior weatherization of building envelopes, such as roofs, veneer, cladding, windows, doors, etc.

### **On-site Inspections Safety Protocol:**

We all need to work together to ensure the safety of our inspectors, everyone on site and our community. The items listed below are non-negotiable. If these requirements are not being followed the inspector will **Fail** the inspection and you will have reschedule for a later date.

For the proposes of this document, we will consider the interior environment any portion of the building that is inside the foundation system and has any portions of the walls, floors, ceiling, or roof covered with any sheathing with or without insulation windows door etc.

- Inspectors and anyone present on site must dawn all PPE at all time.
  - Masks/face coverings required.
- A minimum of 6-foot social distancing must be followed for the duration of the inspection.
- For all interior inspections, the site shall have no more than one additional person present at the time of inspection
- Contractor shall notify the building department if there is an exposure at any of the sites they oversee
- Contractor shall provide hand hygiene and sanitation stations for all site subject to inspection.
  - Upon request from the Building Official the contractor shall describe how they are maintaining proper hand hygiene and sanitation, including the sanitation of port-a-potties and the people using them, and how often sanitation efforts will occur each day.

If it is found that a contractor is consistently failing to abide by the items listed above, the Building Official may require the following:

- Upon request from the Building Official the contractor shall notify the department on Cleaning Procedures
- Contractor Shall implement screening procedures for all personnel accessing the interior environment.
  - This screening process shall include but is not limited to delivery personnel, sales teams, employees and or representatives of your company, employees and or representatives of and all subcontractors and the Building Inspectors.
  - Contractor shall not allow access to the site for anyone that is symptomatic.
- Contractor Shall keep a log of personal that have accessed the site in the past two calendar weeks.
  - This log shall be maintained on site and keep with the approved construction documents.
  - Your Inspector will add their name to this log when they perform inspections on the interior of the property.

Thank you for your understanding and patience during this time. For questions or concerns related to building inspection services, please contact Interim Lead Building Inspector, Marcus Coldiron at [mcoldiron@fcgov.com](mailto:mcoldiron@fcgov.com) or 970-416-2324.



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