



Contractor Licensing  
281 N College Ave. P.O. Box 580  
Fort Collins, CO 80524  
Phone 970-416-2740 Fax 970-224-6134  
[www.fcgov.com/nbs/contractor.php](http://www.fcgov.com/nbs/contractor.php)

**BUILDING REVIEW BOARD APPEAL FORM**

(Contractor Hearing)

Appellant Name: \_\_\_\_\_ d/b/a \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Mobile # \_\_\_\_\_

Action Requested:

☐ Exam Waiver

☐ License approval (denied by staff)

☐ License Upgrade

☐ Other \_\_\_\_\_

Description of request/problem and other mitigating factors (attach additional information and/or materials): \_\_\_\_\_

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Appellant Signature \_\_\_\_\_

Date \_\_\_\_\_

The fee to appeal to the Building Review Board is \$50

Appellant may appear in person, in writing, or by agent and should be prepared to present all relevant details, or other evidence in support of this hearing request at the hearing time indicated below.

Regular meetings are scheduled for the last Thursday of each month at 9:00 a.m. in the Council Chambers at 300 LaPorte Avenue. Applications must be filed one month prior to the desired hearing date to ensure consideration.

OFFICE USE ONLY

Hearing Date \_\_\_\_\_

Hearing Time \_\_\_\_\_

Reviewed by \_\_\_\_\_

Distribution: Original – Appellant, Copy -- File