1. CALL TO ORDER
   a. Marilee Boylan called to order at 12:18pm

2. ROLL CALL
   a. Present: Mandy Morgan, Sherri Reichow, Marilee Boylan (by phone)
   b. Board Members Absent: Terry Schlicting,
   c. Staff Members Present: Elizabeth Blythe, Carol Thomas, Tessa Greegor (FC Moves), Nick Sporer Emergency Preparedness
   d. Guests: Austin CSU Dept of Deliberation

1. AGENDA REVIEW

2. APPROVAL OF MINUTES

   Marilee – corrections or clarifications she’d like to make:
   pg 2, letter c, b, “the network would be removing scooters” should be “Bird should be removing scooters when they are ditched.”
   pg 2, letter d- “to remove the bike paths”
   pg 5, “example of acceptable bus stops” “example the city updating accessible bus stops much faster after having advocacy” meaning that the stops were more accessible after the COD advocated for such.
   pg 8, “do some education with council to help them with diverse hiring goals”

   Changes will be noted and voted to accept when quorum is available.

3. PUBLIC PARTICIPATION

4. PRESENTATIONS AND DISCUSSIONS

TESSA GREEGOR: FC MOVES

1. Does the COD have input on the e-bike?
2. Background:
   a. Class 1 e-bike
   b. Provides electrical assistance only while the rider is pedaling, up to 20 mph
   c. Class 2 e-bike
   d. Provides electrical assist ace regardless if the rider is pedaling or not, up to 20 mph
   e. Conversation was prompted by ne legislation in 2017, and changed definition from a motorized vehicle to a bicycle with a motor, allows e-bikes to be used where other bikes are used, given local restrictions.
3. 2018-2019 Bicycle Advisory Committee and Transpiration Board recommend a one-year pilot program. The COD gave recommendations but did not support the change of city policies
   a. Ordinance No. 45 will expire May 1, 2020 if council takes no action.
   b. Class 1 and 2 e-bikes are allowed on trails from April 30, 2019 to May 1, 2020.
   c. April 2019- Dec 2019 Pilot Program outreach, data collection and analysis
4. Will return to council in March
   a. Trail etiquette, information about the pilot program, how to provide feedback and report conflicts:
5. Evaluation: Safety, perceptions, use, and perspectives on allowing e-bikes on trails: speed assessments, observations and counts, surveys, and more.
6. Methods: various surveys, many took place on trails, online and at city events. Received 1,174 survey responses
7. Key Takeaways
   a. Public opinions majority support class 1 on paved trails, more people indicated support for Class 2 than opposition, but level of opposition is higher for Class 2.
   b. Safety – no crashes reported, few incidents reported, speed snapshots showed higher average e-bike speeds.
   c. Trail experience surveys indicated high quality of use experience.
   d. E-bike use increased slightly.
   e. Ridership benefits: ebikes owners bicycled more.
   f. Survey Responses.
   g. 40% female, 57% male, 3% other/declined.
   h. Highest age group 60-69.
   i. Class 1 ebikes 53% support, 19% neutral, 15% oppose.
   j. Class 2 36% support, 21% neutral, 28% oppose.
   k. Surveys were conducted before and then again during the pilot program, support levels rose and levels of opposition are slightly higher.
8. Comment Themes
   a. Support those needing aid.
   b. Same as standard bike, no new issues.
   c. Provides alternative transportation.
   d. Speed concerns.
   e. Motorized vehicle – not a bike – more prevalent in class 2 ebikes.
   f. Safety concerns.
   g. Disrupt atmosphere/ trail experience.
h. Vulnerable users: Do you think allowing ebikes on trails is compatible with vulnerable trail users and children?

i. Age restrictions and helmet restrictions, results were split pretty evenly between no restriction, restricted 18+, restricted to 16+, not sure, other

j. Police have no concerns with age restrictions nor with ebikes at this time

9. EBIKE USE

a. Slight increase (1-2%) of ebike riders on trails, bike shops report increased interest with slow and steady growth in sales

b. Age is a factor

c. Safety

d. Reported crashes involving ebikes
   i. 0 during pilot
   ii. 2 reported crashes 2016, not on trail

e. Ranger reports
   i. Soft surface trails 5 ebikes
   ii. Paved trails 6 ebikes, no issues observed

f. Few incidents reported
   i. Police reports: 0
   ii. Self-reported trail crashes in past 6 months intercept survey
   iii. 93% (no) – 398/427
   iv. 29 people (yes) – 1 involved an ebike

NOTE: If a crash occurs on trail it is rare that it would be reported to police

g. Speed Observations
   i. Out during different times during the day, different locations, all trails
   ii. All bikes speed observation between 1-24mph, average speed was about 12 mph
   iii. Average ebikes speed between 10-23mph, average 15.6mph
   iv. Boulder County did a similar study, their speeds were slightly higher

10. Trail Experience

a. During pilot: 83% reported Excellent

b. Trail Conflict

c. Observed ebikes/ Bike Behavior

d. Intercept Surveys
   i. Never or Rarely bicyclists behaving unsafely 85%

11. Next Steps:

a. Community input

b. Boards and Commissions outreach (Jan/Feb/March)

c. Finalize staff recommendation

d. City Council in March 2020
12. Moving Forward:
   a. Will continue trail user education
   b. Parks and Rec is updating policy plan – opportunity for dialogue around all e-devices, future vision for trail system
   c. Continue monitoring safety concerns to determine if additional regulations or enforcement are needed. IE: Trail speed limit

13. Preliminary Staff Recommendation:
   a. Allow Class 1 and Class 2 ebikes on paved trails and continue education and monitoring of safety concerns to determine if additional regulations or enforcement are needed.
   b. Alternative option would be to only allow class 1 on paved trails

14. Does the COD have input on the electric assist bicycles paved trail pilot program? Would the COD like to make a recommendation prior to City Council action in March/April?
   CAROL – can only make a board recommendation if there’s a quorum.
   MARILEE – would like language to be more “commuter focused”, bike paths should not be considered an alternative transportation area, has traditionally been a walking, self-paced path.
   TESSA – this is a topic of conversation that potentially will happen with the parks and rec policy update. Larger conversation that should be happening to better define what trails are used for.
   MARILEE – this seems to open opportunities for escooters and motorized skateboards on the trails with minimal monitoring.
   Personally, I prize self-powered (human powered) spaces, green, quiet spaces. They need to be protected, in town and out of town.

15. Is COD interested in providing recommendation if there’s a quorum prior to Council presentation in March?
   MARILEE – yes
   MANDY – feels the COD has provided a statement before, and feels that is would just be restated again
   SHERRIE – research shows that safety has not been huge incidents and that majority of people are for it, so it seems like a good program.
   CAROL will send out an update to all COD members if additional COD members are appointed prior to March and report back to Tessa

Nick Sporer, Fort Collins Emergency Preparedness and Security

1. Background of EPS
   a. Formerly part of Poudre Fire Authority
b. Moved between Police Services and Poudre Fire
   c. Made a City dept, reporting to City Manager in 2018

2. Staff of 4: Director, 2 Emergency Preparedness Specialists, Admin Assistant; also receive feedback from other departments within the city and community

3. Focus on the 4 phases of Emergency Management
   a. Preparedness – plans made to save lives, help response
   b. Mitigation – reduction of damages
   c. Response – action taking place to lessen the effects after an incident has occurred
   d. Recovery – returning the community to normal, or even better state, after an incident (can last up to years beyond)

4. Day to Day Activities
   a. Planning – development of Emergency plans that focus on a mission, not a hazard. Some plans are internal, some are external
   b. Security – conducting assessments of city owned facilities, security protocols and how to make these locations safer
      i. Hiring a security specialist this year, will conduct risk assessments of city facilities
   c. Training and Exercises – providing training to staff on plans, exercising plans and expected activity; participate in collaborative training exercises with the county as well
   d. Community Outreach – providing the community with information and training; people will be able to take course on being prepared for their families or neighborhoods, collaborating with getting citizen needs input from this as a forum
   e. Collaboration – partnering with fellow depts., non-city organizations, and the private sector

SHERRIE – when there is an emergency, who is in charge?
NICK – a disaster starts local and ends local, we can delegate authority upwards, if the city gets to the point where our resources are not enough, it
MANDY – what is a disaster?
NICK major event that causes a disruption in life/functioning. We do not plan for specific disasters, all emergencies have overlapping needs so we write plans for specific parts of response, IE sheltering people, communicating outward, “hazard agnostic” perspective rather than specific to earthquakes versus floods

5. Emergency Preparedness and Security is a resource to the COD, and always open to questions and ensuring that all members of the community are accurately represented and that vulnerable populations are considered in all parts of plans and programs in this department, so when a disaster hits, they are not having to
make these adjustments on the spot. Including folks with disabilities or language barriers as a daily routine, not leaving it for the last minute.

MANDY – What part do you have in snow cleanup?
NICK – that is the Streets department

5. NEW BUSINESS

a. COD Status / Re-imagining B & C Process
   - Council driven initiative to help the make sure that council has informed recommendations before making decisions
   - Timeline: between now and June 2020
   - Jan, John, and Arianna have resigned from the COD
   - Michael Marr has termed out
   - Terry has extended for one additional year, through 2020
   - City Clerk’s office provides the applications and interviews to bring on more COD members
   - City Clerk’s office did not receive any COD applications, COD members should tap their networks to encourage their contacts to apply
   - ELIZABETH: applications close tomorrow, applications can be found on fbgov.com/boards, if they do not receive enough applicants the process will be opened again as soon as possible.
   - Currently planning engagement strategy, (report is going to council on June 9) and needs to include COD voices.
   - Boards super issues meeting which will be Feb 24, specifically for board members to engage on this topic.

b. Super Issues Meeting
   - Super Issues has previously been as needed to bring all boards and commissions together to address issues that affect multiple boards
   - Now will be scheduled quarterly to address larger issues

c. Parks & Rec Master Plan Summit
   - Need a representative from COD – VERY CRITICAL that as COD member is in attendance
   - Next is Jan 15-17, 2020, then Feb/March, and then Summer
SHERRIE will attend for this board

d. 2019 Annual Report
   - Due by the end of January
   - Terry would be first to write
   - Marilee would be willing to do this if needed

e. 2020 Work Plan Review
   - MARILEE - If we cannot meet quorum, is it worth meeting?
   - MANDY – when we take months and months to cycle on issues, we cannot make any recommendations and don’t really have a voice. We spend a lot of time hearing presentations about things that are less likely to apply directly to folks for disabilities, and then there is less connection to things that are more applicable like snow-removal. Many issues get passed around but then there is no outcome. The COD is being discredited because there is less focus on true disability access in the city. Would like to see Fort Collins being the pilot on disability access rather than looking at what other cities are doing and maybe doing those things. We have had multiple meetings on bike trails, but that is not completely accessible by folks with disabilities to begin with. Progress is so slow that COD members are burning out because their voices don’t seem to be heard or acted upon. As the COD we need to focus on issues that are fully applicable for those with disabilities.
   - CAROL – Every new project or service or activity that the city buildings, there have accessibility requirements, but sometimes the standards do not broadly reflect the needs of the disability community, so those presenters need to present at these meetings to ensure that the community has a voice over just following standards. One example is the type of cobblestones used in the Linden Street Renovation, when the COD recommended not using tumbled cobblestones that have rounded corners because they’re not easy to roll over with a wheelchair. Every voice on this commission is very valuable.
   - CAROL – should we meet if there is not a quorum? There are February presenters lined up.
     - Mandy says no, because it delays progress
     - Sherri says yes, so we don’t get behind on presentations
COMMISSION ON DISABILITIES (COD)
REGULAR MEETING – Contact: Carol Thomas, Equal Opportunity & Compliance Manager – 416-4254
Thursday, January 9, 2020 at 12:15-2:15 p.m.
CIC Room, City Hall, 300 LaPorte Avenue

- Marilee says no, until we have a quorum
- No meeting in February, March meeting will be dependent on if there is quorum available.

  ▪ Can the COD meeting minutes used as a non-quorum recommendation to ensure that a recommendation-like voice is still available to city departments and council until quorum is available to form actual recommendations?
  
  ▪ CAROL – Cannot make recommendations but discussion will be reflected in the minutes. This has been done on a couple of issues in the past such as preliminary design on the Power Trail overpass.

6. UNFINISHED BUSINESS

7. ADJOURNMENT AT 2:11
   Motion from Mandy, Second by Sherri

   NO COMMISSION MEETING IN FEBRUARY