

REQUEST FOR QUALIFICATIONS
City of Fort Collins, Colorado
Art in Public Places Program
Bucking Horse Park and East Park District Maintenance Facility Project
Budget up to \$63,000

The City of Fort Collins, Colorado, Art in Public Places Program (APP) is seeking submissions to select an artist/artist team to develop art concepts for the Bucking Horse Park East Park and East Park District Maintenance Facility Projects. The City of Fort Collins is developing a 6-acre neighborhood park located along Miles House Road in the Bucking Horse neighborhood and a nearby 3-acre site with a maintenance building. The artists/teams will work with the project team to develop concepts for art at the site. Artists/teams will be selected based on their qualifications/application materials. The art project is estimated at \$63,000.

SUBMISSION INFORMATION

Qualifications will be received at the City of Fort Collins' Purchasing Division

Art in Public Places Program
Bucking Horse Park & Maintenance Facility Project
Proposals must be received before 5:00 p.m. (our clock), November 6, 2020
Final Selection: November 2020

We prefer applications be emailed to:
purchasing@fcgov.com
Type: **APP Bucking Horse Park and Maintenance Facility Project**
(Request an acknowledgement email)

Or they may be mailed to:
APP Bucking Horse Park and Maintenance Facility Project
City of Fort Collins Purchasing Division
P.O. Box 580
Fort Collins, CO 80522

CONTACT INFORMATION

Questions concerning the scope of the projects should be directed to Ellen Martin at (970) 416-2789.

Questions regarding submittal or process should be directed to Beth Diven, Buyer, (970) 221-6775.

PROJECT

The City of Fort Collins, Colorado, Art in Public Places Program is seeking an artist/team to collaborate with the Project Team and develop site-specific artwork(s) for the Bucking Horse Park and East Park District Maintenance Facility Projects. The department, design team, and APP Board will determine the extent of the artist's involvement in the project. Artist will start meeting with the project team immediately after the selection process.

The City of Fort Collins is developing a 6-acre neighborhood park located along Miles House Road in the Bucking Horse neighborhood. The park will have typical elements that may include a multi-purpose field, restroom, picnic pavilion, playground, and concrete walks/paths that connect to the Bucking Horse internal neighborhood walks and the future adjacent Poudre River Trail. The City is also developing and 3-acre site near the park along Environmental Drive that will be the new home for the East Park District Maintenance Facility. This site will

contain the office building and maintenance shop of around 5,600 SF that will house the maintenance crews for the east park district. The site will also contain a maintenance yard for storage of materials and equipment needed for park and trail maintenance in that park district of Fort Collins.

ELIGIBILITY

This project is open to artists/artist teams residing in Colorado, who are at least 18 years of age, legally residing in and authorized to work in the United States. Artist/Teams must be able to work effectively and collaboratively with the project's design team selected by the City of Fort Collins.

MEDIA

All media appropriate to the project will be considered. All applicants are expected to consider the issues of long-term conservation and maintenance of public art, along with timeline and budget. The work is intended to be a permanent addition to the City of Fort Collins. Design and installation must consider that the work will be situated in a public location and subject to the elements and potential vandalism.

BUDGET

The total contract amount for all applicable expenses, which includes all fees for consulting with the design team, the design, execution, transportation, site preparation, and installation of all artwork selected as well as a project plaque, shall be an approximate amount up to \$63,000. This figure will also include any travel expenses.

SELECTION PROCESS

A selection committee may consist of members of the APP Board, the project team, and a City Purchasing Department representative. The committee will review application materials and make a final recommendation. The selection committee reserves the right to reject any or all entries at any time in the review and selection process.

The artist/team will have a design contract and work with the project team to develop concepts for the site and then create a detailed proposal, budget and timeline for the art element(s). Final approval is required from the APP Board and the Fort Collins City Council. Depending on the final design/materials of the project, the artist may be awarded the contract to fabricate the project.

SELECTION CRITERIA

1. Technical Competence and suitability to the project as demonstrated in letter of intent and resume.
2. Artistic Excellence as demonstrated in digital images and references.

REQUIRED APPLICATION MATERIALS TO BE SUBMITTED

Please submit one (1) copy of the following materials:

1. **A one- page letter of intent** describing your interest in this project. Please describe any past project experiences working with a design team.
2. **Current resume** (max. 2 pages) outlining your professional accomplishments as an artist and experience with design team projects.
3. **Three (3) References:** Names, professional titles, phone numbers, and email addresses of three references who can speak to your experience as an artist and past public art projects.

4. **Image list** including artist name, title, media, dimensions, location, date, cost, and description of the artwork.

In addition to the above materials please also submit:

1. **Six (total) digital images** of relevant work completed within the past ten years. Digital images should be submitted in a jpeg format compatible with a PC at 200–300 dpi. When opened, each image file should appear in the proper orientation. Please label each image with artist’s last name and image number matching the artist’s image list.

Submission materials will not be returned.

Do not include a proposal, graphic rendering or illustration with this application.

Please don’t include images on resume, letter of intent, or image list.

Submissions must be complete or will not be reviewed.

Materials not requested will not be reviewed.

NOTICE

All proposals submitted must meet all applicable City codes and Charter requirements. The City of Fort Collins reserves the right to reject all proposals and to waive irregularities or informalities. The City of Fort Collins can stop a project at any time. Artists are not to contact the project community/neighborhoods for an APP project unless arranged through Ellen Martin, APP Coordinator for the City.

Sincerely,

Gerry Paul
Purchasing Director