

Date:

RE: Smoke and Odor from Outdoor Burning

Dear Neighbor,

We've noticed that the resident(s) at this address enjoy having outdoor fires. Unfortunately, smoke and odor from these fires travels beyond property lines and adversely affects how we use and enjoy our property. In addition, smoke and odor contain fine particulate matter (PM<sub>2.5</sub>) and volatile organic compounds (VOCs) that are known to be impactful to human health, especially for sensitive populations such as children, elderly, and those with weakened immune systems or existing respiratory conditions.

As you may know, the City of Fort Collins adopted nuisance and fire safety codes for having outdoor fires within City limits and I've summarized them here for reference:

- For solid fuels, only clean, dry, untreated wood can be burned. Burning trash, yard waste or other debris is prohibited.
- Portable wood burning fireplaces and fire pits must be at least 15 feet from your property line and any structures or combustible materials (e.g. house, decks, overhangs, trees).
- Outdoor residential fires are prohibited between the hours of 10:00 PM and 7:00 AM and must be fully extinguished by 10:00 PM.
- Failure to comply with the regulations may result in enforcement actions and/or fines.

The full nuisance and fire code language (Sections 20-1 and 9-1 of the Municipal Code) can be reviewed online at [library.municode.com/co/fort\\_collins](http://library.municode.com/co/fort_collins). Additional information, requirements and helpful tips can be found on the City's website at [fcgov.com/woodsmoke](http://fcgov.com/woodsmoke) or you may call the City's Environmental Services Department at (970) 221-6600.

Thank you for your efforts and time on this matter. I truly hope we can amicably resolve these smoke and odor issues to avoid an official complaint being made with the City.

Sincerely,