

Property Owner Information

(Please print)

Owner's Name _____
Last Name First Name M.I.

Mailing Address _____ City _____ State _____ Zip _____

Owner's Phone (work) _____ (home) _____ E-mail _____

Rental Property Addresses and Instructions (add additional pages if needed):

Enter one property address per line. Select a box to let Fort Collins Utilities know what to do when a tenant cancels service. If neither box is selected, the Turn-Off option will be used for the property.

	Always On* Turn-Off		Always On* Turn-Off
_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>
_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>
_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>
_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>

*A service charge of \$10 is assessed when service reverts to the owner. Service will not automatically revert to the owner if the tenant account is turned off due to non-payment.

Does owner always pay water? ☐ Yes ☐ No

Property Management Information & Release Authorization

As the owner of the above referenced properties, I authorize (property manager) _____
to receive information about billed utility charges (paid or unpaid, including dates of service) concerning my rental
propertie (for which I am the account holder), per Colorado Revised Statute 24-72-202(4).

Contact Name _____
Last Name First Name M.I.

Phone _____ Fax _____ E-mail _____

Mailing Address _____ City _____ State _____ Zip _____

Delinquency Notification: ☐ Yes ☐ No

By checking "Yes," I understand and agree that written notice will be sent to me for any delinquent accounts incurred by
tenants at these properties. This notice will be sent on the same day the final delinquency notice is mailed to the tenant.
Unpaid City utility charges constitute a lien against the property.

Signature _____ Date _____

Fax to: (970) 416-2066

Mail to: Fort Collins Utilities Customer Service, P.O. Box 580, Fort Collins, CO 80522-0580