



**Transit Strategic Plan  
Financial Advisory Committee**

September 25, 2008

5:00 – 6:30

Poudre Fire Authority Station 14  
2109 Westchase Drive, Fort Collins

**Committee Members:**

*Present:* Gary Thomas, Bob Heath, Dan Gould, Donna Chapel, Doug Johnson, Dan Hill and Kitty Wild

*Absent:* Mary Atchison and Dave Edwards

*Others Present:*

Facilitator: Tess Heffernan

Staff: Jeff Scheick, PDT Director (City of Fort Collins); Scott French, Director of Transportation (Poudre School District); Kurt Ravenschlag, Assistant General Manager Transfort (City of Fort Collins); Denise Weston, Senior Transportation Planner (City of Fort Collins); Nicole Hahn, Transit Planner (City of Fort Collins); Dave Klockman, City Engineer (City of Loveland).

**Proceedings:**

*Meeting called to order* at 5:00 p.m. by facilitator, Tess Heffernan.

1. *Welcome and Introductions:* Kurt Ravenschlag, Scott French, Jeff Scheick, and Dave Klockman welcomed and thanked committee members for their time and commitment. Committee members introduced themselves to the group, and shared what they bring to the group, and outcomes that they look forward to seeing.
2. *Project Overview:* Kurt Ravenschlag presented a project overview. The slides from this presentation will be sent to all committee members and hard copies will be provided at the next meeting. Kurt discussed the project purpose and scope, existing conditions, process, strategy, opportunities, and constraints.
3. *Review Operating Agreements:* Tess requested that group members read the operating agreement enclosed in their packets, for discussion at next meeting.
4. *Confirmation of schedule and location:* The group agreed to continue to meet at Station 14 at 5:00 p.m. bi-monthly.

*Meeting adjourned at 6:30 p.m.*

## **Follow-up Actions**

1. Staff will provide copies of the project overview presentation at next FAC meeting.
2. Staff will provide the Transfort Annual Report showing rider classification and trends at next meeting.
3. Staff will provide the 2004 Loveland COLT Transit Plan.
4. Staff will provide cost per rider for similar transit agencies.
5. Staff will provide information on how this project fits into other regional planning efforts.
6. Members will review the operating agreements in preparation for the next meeting.

## **Next Meeting**

Thursday, October 9, 2008  
5:00 – 6:30  
Poudre Fire Authority Station 14  
2109 Westchase Drive, Fort Collins