

FRONT RANGE RETAIL COMPANY, LLC
 c/o City of Fort Collins
 Department of Finance / Sales Tax Division
 P.O. Box 440 • Fort Collins, Colorado 80522-0439

**PUBLIC IMPROVEMENT FEE
 PAYMENT FORM**

VENDOR NAME & ADDRESS	PERIOD	DUE DATE
COMPUTATION OF PUBLIC IMPROVEMENT FEE		

1.	GROSS SALES and SERVICES	
2.	Less Sales/Services not subject to the Public Improvement Fee (Retain your records for three years)	
3.	Net Sales Subject to Public Improvement Fee (Line 1 minus Line 2)	
4.	Public Improvement Fee Collected (.75% of Line 3)	
5.	Excess Public Improvement Fee Collected	
6.	Total Public Improvement Fee Due and Payable (Add Line 4 and Line 5)	
7.	Adjustments to Prior Periods	
	ADD (Additional Amount Due)	
	Deduct (Credit Due to Merchant)	
8.	TOTAL PUBLIC IMPROVEMENT FEE DUE AND PAYABLE	

MAKE CHECKS PAYABLE TO: CITY OF FORT COLLINS

Payment forms are due on the 20th of the month following the reporting period.

NEW BUSINESS DATE MO. DAY YEAR _____ DISCONTINUED DATE MO. DAY YEAR _____	1.If ownership has changed, give date of change and new owner's name. 2.If business has been permanently discontinued, give date discontinued. 3.If business location has changed, give new address. 4.If business is temporarily closed, give dates to be closed. 5.If business is seasonal, give months of operation.	SHOW BELOW CHANGE OF OWNERSHIP, NAME AND/OR ADDRESS, ETC _____ _____ _____ <input type="checkbox"/> BUS. ADDRESS <input type="checkbox"/> MAILING ADDRESS	I, hereby certify, under penalty of perjury, that the statements made herein are to the best of my knowledge true and correct. By: _____ Company: _____ Phone: _____ Title: _____ Date: _____
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