City of Fort Collins Recycling Start-Up Cost Rebate for Businesses or Multi-Family Complexes

Rebate Information

Program Rules

- Rebate is only available to businesses or multi-family complexes located within the city of Fort Collins.
- The business or multi-family complex that started recycling is known as “New Participant” in this document.
- The New Participant must meet all requirements for the appropriate service rebate offered by the City of Fort Collins (i.e. a multi-family complex starting a recycling program must meet all requirements of the Multi-Family Recycling Service Rebate program – all rebate details available at fcgov.com/recycling).
- New Participant must provide adequate documentation, as listed below.
  - Proof of the actual receipt of recycling service and agreement to receive recycling service for at least one year must be available upon request. If New Participant fails to follow through with recycling service for a full year, New Participant will be obligated to repay the rebate amount to the City of Fort Collins.

Eligible Costs & Rebate Details

- Rebate can be used for internal recycling collection bins within a building or complex, one year’s worth of liner bags as necessary, or other pre-approved purchases.
- Rebate is available for 75% of the cost of approved start-up costs or $250, whichever is less.
- Deposits, delivery charges, or other tangential charges are not eligible for rebate.
- Pre-paid recycling bags or tags that include collection service are not eligible for rebate.
- Limited funds are available for rebates; acceptance of rebate application is dependant on availability of funds.

Supporting Documentation Required

Pre-application:

- Quote for bins, bags, or other requested start-up cost
- Complete pre-application for appropriate Recycling Service Rebate (see details at fcgov.com/recycling).
  - Pre-application for the Recycling Service Rebate must be approved prior to approval being granted for the Start-Up Cost Application approval.

Final application:

- Copy of receipt for same items that were pre-approved. Receipt must clearly show purchaser name, product purchased, purchase price, and date.
- Rebate request must be submitted within 60 days after application approval.

Steps to Receive Your Rebate

1) Fill out application and attach supporting documents.
2) Return completed application to:

   Fort Collins Environmental Services
   Attn: Caroline Mitchell
   PO Box 580
   Fort Collins, CO 80522

   Or scan all documents and email to cmitchell@fcgov.com, or fax all documents to 970-224-6177.

3) Allow 2 to 4 weeks for notice of approval or lack thereof.
City of Fort Collins Recycling Start-Up Cost Rebate Pre-Application

1) New Participant Information

Business or Multi-Family Complex Name___________________________________________

Federal tax ID #___________________________________________

Mailing Address___________________________________________  Zip code: __________________

Contact Name____________________________________________

Contact Phone ____________________________________________

Contact Email_____________________________________________

Contact Title______________________________________________

2) This rebate request is for:

_________internal recycling collection bins  ______ _____bin liner bags

_________other recycling start-up purchase (please describe):

___________________________________________________________________________________________

___________________________________________________________________________________________

3) How did you hear about this rebate?

_______my trash / recycling hauler  ______ mailing  ______City website

_______City representative (name________________________)  ______other business or multi-family complex

_______other (please describe)_____________________________________________________________
4) Please indicate the extent to which the rebate program influenced your decision to start recycling service
(please circle a number)

Not at all 1 2 3 somewhat 4 5 6 very much 7 8 9 10

5) Please indicate which of the additional waste reduction rebates your business or multi-family complex intends to apply for: (rebate details available at fcgov.com/recycling)

__________________ recycling service cost  ________________ referral incentive

__________________ compost collection service cost  ________________ compost start-up cost

By signing below, I acknowledge that I am an authorized representative of my company. I certify the information provided on this application is accurate and complete. I understand that if this information is found to be inaccurate, I will be ineligible for future City rebates. I certify that this business location or multi-family complex has not received recycling service in the last 12 months. I acknowledge and agree that the information provided in this application is provided voluntarily and with no expectation of privilege or confidentiality.

____________________________________________________    _____________________
Signature of authorized representative        Date

______________________________________________________
Printed name of authorized representative

______________________________________________________
Title of authorized representative