

REQUEST FOR QUALIFICATIONS
City of Fort Collins, Colorado
Art in Public Places Program
7102 Transformer Cabinet Mural Project 2010
Budget: minimum of \$1,000 - at each site

The Art in Public Places Program seeks to commission multiple artists/teams to work with the *Transformer Cabinet Mural Projects* team on numerous locations in Fort Collins. The artists/teams will work with the project team to develop the concepts for murals to be painted on transformer cabinets located in Fort Collins, Colorado. The murals are intended to help mitigate graffiti, as well as create artful objects within the public sites. The APP Program will select artists/teams for multiple locations. Cabinets will be primed and anti-graffiti coated by the city.

SUBMISSION INFORMATION

Qualifications will be received at the City of Fort Collins' Purchasing Division, 215 North Mason St., 2nd floor, Fort Collins, Colorado 80524.

Art in Public Places Program
7102 Transformer Cabinet Mural Project 2010
Proposals must be received before 5:00 p.m. (our clock), February 10, 2010

Final Selection: February 2010

Applications should be mailed to:

7102 Transformer Cabinet Mural Project 2010
City of Fort Collins Purchasing Division
P.O. Box 580
Fort Collins, CO 80522

Applications should be hand-delivered to:
7102 Transformer Cabinet Mural Project 2010
City of Fort Collins Purchasing Division
215 N. Mason
Fort Collins, CO 80524

A copy of the Proposal may be obtained as follows:

1. Download the RFQ from the City of Fort Collins Purchasing Page, www.fcgov.com/purchasing
2. Come by Purchasing at 215 North Mason St., 2nd floor, Fort Collins, and request a copy of the RFQ.

CONTACT INFORMATION

Questions concerning the scope of the project should be directed to Ellen Martin at (970) 416-2789.

Questions regarding submittal or process should be directed to James B. O'Neill II, CPPO, FNIGP (970) 221-6775.

PROJECT

DESCRIPTION

The Art in Public Places Program of Fort Collins, Colorado is requesting artist qualifications in an open competition for artists/teams to create murals on identified electrical equipment (transformer cabinets) sited within the City of Fort Collins. The goal of the project is to mitigate the use of graffiti upon these existing structures and to make them artful objects within the site. The transformer cabinets are functioning units and need to be opened periodically by utility personnel. Final artwork must incorporate the inclusion of the existing required labeling for each electrical/utility unit.

Safety & Durability - The work is intended to be a permanent addition to the City of Fort Collins. Design and installation must consider that the work will be situated in a public location and subject to the elements and potential vandalism. Access to the boxes and to the contents of the boxes must be possible at any time. The contents of the boxes have the potential to generate extreme levels of heat.

Site – The project area is within the city limits of Fort Collins, Colorado.

Please visit the Image Gallery at www.fcgov.com/artspublic to see previously completed transformer cabinet mural projects.

ELIGIBILITY

This project is open to all artists/artist teams that reside, own a business, or have a current studio space within the Fort Collins, Colorado, city limits. Proof of eligibility must be made available upon request. The artist must be willing to work with the design team selected by the City of Fort Collins.

MEDIA

The team is looking for murals to be painted on working transformer cabinets. The surface treatment should allow the box to be opened and worked on by the utility crews. The City will prepare the surface for painting and add a final anti-graffiti coating to the piece.

BUDGET

The total contract amount for all applicable expenses, which includes all fees for consulting with the design team, the design, travel, and execution of all artwork selected as well as project signage, shall be an amount based on total square footage of surface area to be painted per site. Compensation will depend upon surface area to be painted, which will be determined by the *Transformer Cabinet Mural Projects* team. A minimum of \$1,000 will be paid per project site.

SELECTION PROCESS

A selection committee may consist of members of the APP Board, representatives from the *Transformer Cabinet Mural Projects* team, and a City Purchasing Department representative. The committee will review application materials and make a final recommendation. The Fort Collins City Council gives final approval. The selection committee reserves the right to reject any or all entries at any time in the review and selection process.

Artists/teams will be chosen during an initial review process. Each artist/team will work with the project team to develop a detailed design proposal, budget and timeline. If the design proposal receives final approval from the APP Board and the Fort Collins City Council, the artists will be awarded contracts for a minimum amount of \$1,000 at each project site. If a design proposal is not approved, the artist will be paid a design fee of \$200.

SELECTION CRITERIA

1. Suitability of the artist/team to the project as demonstrated in resume and letter of intent.
2. Quality of artist's/team's previous work as demonstrated in digital images and references.

CONTRACT

Upon selection and final design approval, the artist must complete a contract with the City of Fort Collins. All finished work shall be faithful to the drawings, design, concept and budget as approved by the APP Board and the Fort Collins City Council. Progress reports and payments will be made as contracted, with final payment to be made upon installation and acceptance by the City of Fort Collins.

APPLICATION MATERIALS TO BE SUBMITTED

Please submit one (1) copy of the following materials:

1. Current resume (max. 2 pages) outlining your professional accomplishments as an artist.
2. A one-page letter of intent.
3. Image list including, name, title, media, dimensions, date, and description of the artwork.
4. Names and phone numbers for two professional references.

In addition to the above materials please also submit:

1. No more than eight **digital images/disc** (total) of relevant work. Digital images should be presented in a jpeg format up to 300 dpi, maximum 1024 X 768 pixels on a PC compatible CD-ROM. When opened, each image file should appear in the proper orientation. Please label each image with artist's last name and image number matching the artist's image list.
2. A self-addressed stamped envelope for return of notification. Discs will not be returned unless requested.

**Do not include a proposal, graphic rendering or illustration with this application.
Submissions must be complete or will not be reviewed.
The Art in Public Places Program is not responsible for lost or damaged artist materials.**

NOTICE

All proposals submitted must meet all applicable City codes and Charter requirements. The City of Fort Collins reserves the right to reject all proposals and to waive irregularities or informalities. Artists are not to contact the project community/neighborhoods for an APP project unless arranged through Ellen Martin, APP Coordinator for the City.

Sincerely,

James B. O'Neill II, CPPO, FNIGP
Director of Purchasing & Risk Management