

**“Discover Neighbors, Discover Home”
Grant Application**

Description of neighborhood area (street, hundred block)

Please describe your proposed project or activity

When and where will this project or activity take place?

Please list amount of request: \$_____ (maximum amount: 6 to 11 homes - \$50, 12 or more homes - \$100). Include a detailed budget if over \$25.

The designated Coordinator (who must sign the grant agreement) is as follows:

COORDINATOR:

Name_____

Address_____ Zip_____

Phone_____ H _____ W

If the project involves the use of private or public property, please describe the property used, identify the owner or owners of the property, and attach a written letter of permission or other agreement for use of the property, including any permission for ongoing use, if necessary.

Is continual maintenance needed once the project is complete? If so, please explain how this will be accomplished and funded.

If request is over \$25, please include a detailed budget. For example:

2 pkgs. hotdogs @ \$2.50 = \$5.00
4 pkgs. hotdog buns @ \$1.50 = \$6.00
1 case soda = \$9.00
Etc.

“Discover Neighbors, Discover Home” Grant Contract

THIS AGREEMENT made and entered into on the date of signing by the City, is by and between the CITY OF FORT COLLINS, COLORADO, a municipal corporation (hereinafter referred to as City) and _____ (hereinafter referred to as Coordinator).

In consideration of their mutual promises contained herein, the parties agree as follows:

1. The Coordinator is the authorized agent of the neighborhood in the area of _____, and enters into this Agreement on behalf of him or her self and on behalf of the neighbors, and expressly agrees to bind by the terms hereof.
3. The Coordinator shall use the funds provided under this Contract in accordance with the Coordinator’s Grant Application, which is attached as Exhibit A and incorporated herein by this reference.
3. Any modification of the implementation of this project from that indicated in the Coordinator’s Application must receive prior written approval of the City.
4. For implementation of this project, the Coordinator shall receive \$ _____. The project shall be carried out and these funds expended prior to the expiration of the contract on _____ (six months after the contract has been signed by the Coordinator). This is in accordance with the grant guidelines, which are attached as Exhibit B and incorporated herein by this reference.
5. The Coordinator agrees to make all records pertaining to activities carried out under this Contract available to the City for audit upon request for at least three (3) years following the fulfillment of this Contract.
6. If any provision of this Contract is not met in the manner and time specified herein by the Coordinator, the Coordinator shall be in breach and the City may terminate the Contract. Upon such termination, the Coordinator shall return to the City all funds paid in accordance with this Contract within thirty (30) days following receipt of the written request from the City to do so.
7. This Contract is not assignable without prior written consent of the City.
8. If the grant project involves a specific site, the Coordinator hereby represents and warrants that they had the permission of the owner of the site upon which the proposed activities will take place, and further represents and warrants that it is fully authorized to undertake the activities set forth in Exhibit A.

(over)

9. At all times during the performance of this Contract, the Coordinator shall strictly adhere to all applicable federal, state and local laws, rules and regulations that have been or may hereafter be established.
10. The signatories maintain that to their knowledge, no City employee has a personal or beneficial interest whatsoever in the service or property described herein. While there may be City employees that reside in the affected neighborhood, no such employees are parties hereto or will receive payment through the receipt of the grant funds provided hereunder.
11. The Coordinator shall indemnify, save and hold harmless the City, its officers, employees and agents against any and all claims, damages, liability and court awards, including costs, expenses and attorney fees incurred as a result of any act or omission by the Coordinator, its employees, agents, subcontractors or assignees pursuant to the terms of this Contract.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 20__.

NEIGHBORHOOD:

CITY OF FORT COLLINS:

By: _____
Coordinator

By: _____
Neighborhood Resources Manager

Address:

_____ Zip _____

Telephone: _____

