



City of Fort Collins

NATURAL AREAS

SHELTER RESERVATION GATEWAY NATURAL AREA

Date Ent. _____
Ent. By _____

PLEASE BRING THIS FORM TO THE RESERVED SHELTER ON THE DAY OF YOUR EVENT AS IT IS PROOF OF YOUR RESERVATION. RESERVATION IS NOT CONFIRMED UNTIL PAYMENT AND THIS SIGNED RESERVATION FORM ARE RECEIVED.

RESERVATION FEES: **MONDAY THROUGH FRIDAY \$100.00**
SATURDAY THROUGH SUNDAY \$200.00
 (Repair/Cleaning if needed -\$100.00 minimum)

Today's Date: _____

Date Requested: / / 08 Day of Week: _____

Time Requested: _____ If Wedding, Time of Ceremony: _____

Description of Event: _____

Customer or Organization Name: _____

Contact Person: _____ Email Address: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: _____ Day Phone: _____ Evening Phone: _____

Approximate Number Attending: _____

I, the undersigned, have read and received the Natural Areas rules and regulations (listed on the back of the last page of this form), and the Gateway Natural Area Shelter Guidelines and Policies, and agree to adhere to all requirements.

Customer Signature

Date

Gateway Natural Area parking fees are not included in the reservation fee (all vehicles will be assessed a parking fee, cars \$5.00 per day, vans and buses occupied with 8 or more people \$10.00 per day). You are responsible for unpaid parking fees of your guests. For emergencies during rental hours, contact staff located at the Natural Area site. For after hours Emergencies ONLY you may call (970) 416-2147, the on-duty Ranger's phone.

Department Comments: _____

City of Fort Collins Natural Areas - Signature
Phone - (970) 416-2815 Fax - (970) 416-2211

Date