



Request for Information

This form is to be used when a program participant must request an item contained in their file. The participant must allow 24 hours for the Housing Authority to process the request. When picking up the requested information the participant may be asked for positive identification.

Please indicate the information you are requesting. _____

Signature of the participant: _____

Program the participant is in: _____

Coordinators Name: _____

Time: _____

Date: _____

Please remember the information you have requested will be available 24 hours from the time of your request.