



## Local Historic Landmark Designation Nomination Form

Date: \_\_\_\_\_

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### PHOTOS

**Please include 35mm photos of EACH ELEVATION of EACH BUILDING and STRUCTURE on the property.**

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### LOCATION

Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Property Name (historic and/or common): \_\_\_\_\_

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### FORM PREPARED BY

Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship to Owner: \_\_\_\_\_

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### OWNER INFORMATION

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

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### BOUNDARIES and TYPE OF DESIGNATION

Landmark

Landmark District

Explanation of Boundary Determination: \_\_\_\_\_

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**ARCHITECTURAL and PHYSICAL DESCRIPTION** (attach a separate sheet if needed)

Construction Date: \_\_\_\_\_

Architect/Builder: \_\_\_\_\_

Building Materials: \_\_\_\_\_

Architectural Style: \_\_\_\_\_

Special Features/Surroundings: \_\_\_\_\_

Describe any additions or alterations to the property: \_\_\_\_\_

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**REFERENCE LIST or SOURCES of INFORMATION** (attach a separate sheet if needed)

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**FOR OFFICE USE ONLY**

Date Determined "Eligible" \_\_\_\_\_

Ordinance # \_\_\_\_\_

Application within last 12 months?  Yes  No

Date Recorded \_\_\_\_\_

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**AGREEMENT**

The undersigned owner(s) hereby agrees that the property described herein be considered for local historic landmark designation, pursuant to the Fort Collins Landmark Preservation Ordinance, Chapter 14 of the Code of the City of Fort Collins.

I understand that upon designation, I or my successors will be requested to notify the Secretary of the Landmark Preservation Commission at the City of Fort Collins prior to the occurrence of any of the following:

1. Preparation of plans for reconstruction or alteration of the exterior of the improvements on the property, or;
2. Preparation of plans for construction of, addition to or demolition of improvements on the property
3. I further understand that if I apply for a building permit for any one of the following:
  - a. Alteration or reconstruction of or an addition to the exterior of any improvement which constitutes all or part of a landmark structure or landmark district;
  - b. Demolition or relocation of any improvement which constitutes all or part of a landmark structure or landmark district;
  - c. Construction or erection of or an addition to any improvement upon any land included in a landmark district;
  - d. Or if I proceed with any work not requiring a building permit as set forth in Section 14-47;

The Building Inspector and the Landmark Preservation Commission shall be under the time constraints and other requirements as outlined in Chapter 14, Article III of the Code of the City of Fort Collins.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_.

\_\_\_\_\_  
Owner Name (please print)

\_\_\_\_\_  
Owner Signature

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ )ss.

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_,  
by \_\_\_\_\_.

Witness my hand and official seal. My commission expires \_\_\_\_\_.

\_\_\_\_\_  
Notary Public