

Fort Fund

Eligibility Requirements

Organizations chartered in Colorado with IRS non-profit status may submit an application for consideration. Written proof of this status must accompany all applications. All organizations that fall under the same IRS non-profit tax status will be considered the same unit for funding.

- For all Tiers, Fort Fund will only accept one application per organization per funding session. **Colorado State University organizations are required to submit their applications through the Sponsored Programs office.**
- Applications must be submitted on-line through ZoomGrants by the date/time listed as the deadline. Late applications will not be reviewed.
- Events must be held in Fort Collins or in the Fort Collins Growth Management Area.
- Events must be open to the general public and efforts must be made to advertise and make the public aware of the opportunity to attend and/or participate in the event.
- Events or activities must provide a direct public benefit of a reasonably general character to a significant number of City residents.
- Events may occur no earlier than 45 days after the application deadline.
- Events funded under Tier 1 must be completed by June 30th of the year following the date of funding. Events funded under Tier 2 must be completed within one year of the date of the funding session. Events funded under the Tier 3 must be completed within 18 months of the funding session.
- The applicant organization must be in good standing with the Fort Fund program. The applicant must not be delinquent on any previous mid-year or final Fort Fund reports; must have used the new Fort Fund logo on promotional materials; and must have listed the funded event on the *Visit Fort Collins* website calendar. Organizations not in good standing will not be considered for funding for one calendar year.
- Religious, sectarian or faith-based organizations may apply for funding, but only for events which are secular (non-religious) in nature. Fort Fund money may not be used for events that promote religion.
- Fort Fund does not consider applications for funds solely to print brochures, magazines or promotional materials, or for general operating support or capital improvements.

Additional Eligibility Requirements for Tier 1 and Tier 3:

- The organization must have and submit an officially adopted mission statement expressing their primary purpose.
- The organization has been in existence for a minimum of three years, and provides financial statements for the previous three completed fiscal years prior to the application date.
- For Tier 1, the organization must show evidence of having presented three or more performances, events, or exhibits for three previous years.