

Submittal Checklist: *Wireless Telecommunications Equipment (Co-location) Review*

The following information is required to be submitted, unless waived, with all applications. Any item waived must be dated and initialed by a planner with the City of Fort Collins Planning and Zoning Department.

- _____ Application form, \$200.00 filing fee (plus .75 cents for each APO label), and \$50.00 sign posting fee.

- _____ **Transportation Development Review Fee – please contact Engineering at 221-6605 for information.**

- _____ Two (2) lists of names and address of all owners of record of real property within at least 800' of the property lines for the parcel on which the project is proposed, exclusive of public rights-of-way. One (1) list typed on mailing labels and the other list a reproducible copy of those labels.

- _____ Legal description of property (**2 copies**) on 8 ½" x 11" sheet.

- _____ Planning Objectives (**10 copies**)

- _____ Architectural Elevations (**5 copies – folded**)

- _____ Site Plan (**10 copies – folded**)

- _____ Other information the Director may require:

****Note: This checklist is for co-location on an existing pole.**