



Planning, Development & Transportation
Engineering Department
PO Box 580 281 N College Ave
Fort Collins, CO 80524
970-221-6605 P 970-224-6134 F

Revocable Encroachment Permit in the Right-of-Way

(minimum of 5 business days required for approval)

Applicant Name: _____ Phone: _____

Company: _____

Address: _____ City, State, Zip _____

Sub-Contractor: _____

Address: _____

Dates of Encroachment: From: _____ To: _____

Location of Encroachment: _____

Purpose of Encroachment _____

Encroachment Type: Alley Sidewalk Street Other _____

Contact Name : _____ Contact Email: _____

** Applicants for an encroachment permit that will occupy any parking spaces in the downtown area must notify the City of Fort Collins Parking Services at 215 N. Mason Street, 970-221-6617.*

Applicant agrees to submit with this permit application a sketch, drawing or plan that illustrates the location of the proposed outdoor eating area in the public right-of-way.

This permit is non-transferable, is personal to the Applicant and is non-assignable. Applicant agrees that any transfer of ownership of the business holding the permit will terminate this permit and require a new application to be filed by the new owner.

Applicant has read this permit and agrees to abide by the current City of Fort Collins Standard Specifications and to any such special conditions, restrictions and regulations that may be imposed by the City Engineer.

Applicants Signature: _____ Date: _____

Engineering Approval: _____	Date: _____
Application Fee: \$ _____	Inspection Fee: \$ _____
Total Due: \$ _____	
Conditions: _____	

Permit Number: _____	
Date Paid: _____	
Revised 05/21/2010	