



Planning, Development & Transportation  
Engineering Department  
281 N College Ave  
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Fort Collins, CO 80522

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## FENCE PERMIT APPLICATION

when adjacent to Public Right-of-way  
(Minimum of 5 business days required for approval)

**FENCE SUBMITTAL INFO:** All submittals MUST include the following with this application:

1. A sketch plan that shows the proposed fence location(s) and height(s) and locations of the property lines, easement(s), sidewalk(s), and street(s). A licensed surveyor may be required to accurately locate property boundary(s).
2. For non-residential properties, written authorization must be received from the property owner.

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**FENCE PERMIT CONDITIONS:** Please initial each condition after you have read, understand and accept the condition. Code requirements regulating fencing and walls are located in [Section 3.8.11 of the City's Land Use Code](#).

\_\_\_\_\_ **PLACEMENT OF FENCE IN RELATION TO PROPERTY LINE:** No fence shall be installed or encroach upon the public right-of-way. In most cases, the location of the property line is NOT the edge of sidewalk, curb or asphalt. The width of right-of-ways in Fort Collins varies greatly and it is the applicant's responsibility for ascertaining true and correct locations of all property, right-of-way and easement lines. If encroachments on land other than that owned by the property owner are discovered after installation of improvements, the property owner may be required to remove the improvements at their own expense.

\_\_\_\_\_ **LIABILITY:** The property owner shall assume, in writing, all liability resulting from any incident involving an encroaching fence and shall hold the City harmless from all damages resulting from such incident.

\_\_\_\_\_ **PLACEMENT OF FENCE IN RELATION TO SIDEWALK:** No fence shall be installed closer than two (2) feet to the back of a public sidewalk or the right-of-way/property line, whichever is greater. Where public sidewalks do not exist, no fence shall be installed closer than the right-of-way/property line.

\_\_\_\_\_ **VISIBILITY OBSTRUCTIONS:** No fence within the visual clearance triangle shall be more than forty-two (42) inches, and if over thirty-two (32) inches in height within such triangle, fences shall be constructed of split rail with a minimum dimension of twelve (12) inches between horizontal members.

\_\_\_\_\_ **REPAIRS:** When fifty (50) percent or more of an existing fence in or adjacent to a public right-of-way is repaired or reconstructed it shall conform to the current fence codes and specification.

Applicant has read this permit and agrees to abide by the City of Fort Collins Municipal Codes, Standard Plans and Specifications and to such special conditions, restrictions, and regulations as may be imposed by the Engineering Department.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

ENGINEERING APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

Conditions: \_\_\_\_\_

Revised: 05/2015

Permit Number: \_\_\_\_\_

