



PERMIT FOR EXCAVATION ON PUBLIC PROPERTY IN THE RIGHT-OF-WAY

Minimum of 5 Working Days Required for Approval.

Plans that clearly show the proposed work must be included with the permit.

Emergency Excavation Permits may be obtained next business day.

Applicant: Fill out sections 1 – 5 only

City Use

1. Applicant Name: _____
 Company: _____ Phone: _____
 Address: _____
 City/State/Zip: _____
 Sub-Contractor: _____ Phone: _____
 Do both contractor and sub-contractor possess license & proper endorsement to work in the Public Right-of-Way? ___ Yes ___ No

Permit #: _____
 Approval Date: _____
 Expiration Date: 30 DAYS FROM APPROVAL
 Reviewed By: _____
 Review Date: _____
 Development Review Permit
 Project Name: _____

2. Is this a City project? ___ Yes ___ No
 If so, Project Manager's Name: _____
 Is this project for a new development? ___ Yes ___ No
 If so, Development Name: _____
 Field Contact Name: _____ Phone: _____
 Does this project require a Flood Plain Use Permit?

Fees:

Application Fee:	\$	<u>30.00</u>
Non-Refundable		
Inspection Fee:	\$	_____
\$50.00/1000 ft ²		
Utility Locate Potholing Fee:	\$	_____
\$10.00 per Pothole		
Pavement Impact Fee:	\$	_____
_____ x _____		
Excavation ft ²	x	Cost/ ft ²
1 to 100		\$ 3.85
101 to 500		2.75
501 to 3,000		2.20
over 3,000		1.65

3. Excavation Address: _____
 Scheduled Start Date: _____ Final: _____
 Temp. Patch Date: _____ Back Fill: _____
 Excavation Type: Open Cut: _____ Boring: _____
 Excavation Size:
 _____ Width _____ Length _____ Sq. Ft. _____ Depth
 Total Sq. Ft. Pavement Removed: _____
 Existing Surface Type: Asphalt _____ Concrete _____
 Gravel _____ Soil _____ Grass _____
 Purpose of Excavation:
 _____ Water _____ Sewer _____ Telephone _____ Electric
 _____ Gas _____ Communications _____ Other

Impact Fee Tripled if pavement is less than 5 years
 Pavement Age: _____
 Sub-total \$ _____
 Previous Payments - \$ _____
Total Due: \$ _____
 Date Paid: _____
 Cash _____ Check # _____
 Account # _____

4. Applicant is responsible to notify the following departments:

- Utilities** - 700 Wood St., 221-6700
For coordination of new utilities with existing utilities
- Traffic** - 625 Ninth St., 221-6630
For traffic control plan submittal and coordination of signalized Intersections.
- Parks** (if applicable) - 413 S. Bryan, 221-6660
For work in the park system
- Parking** - 210 E. Olive, 221-6617
For work downtown or at CSU
- Forestry** - 413 S. Bryan, 221-6660
For trees, shrubs or other vegetation

Mark box next to department after notification.

Field verification of excavation size: _____

 Conditions: _____

 Engineering Approval: _____
 Date: _____

5. Applicant has read this permit and agrees to abide by the City of Fort Collins Standard Plans and Specifications and to any ordinances, special conditions, restrictions, and regulations that may be imposed by the Department of Engineering.

Applicant's Signature: _____ Date: _____

**Notify the Engineering Inspection Recorder at 416-2779
 48 hours prior to any construction in the public right-of way.**

Revised 4/10