Finance Administration
215 N. Mason
2nd Floor
PO Box 580
Fort Collins, CO 80522

970.221.6788
970.221.6782 - fax
fcgov.com

Council Audit & Finance Committee
Minutes
11/14/11
10:00 to 12:00
CIC Room

Council Attendees: Mayor Karen Weitkunat, Mayor Pro Tem Kelly Ohlson, Ben Manvel

Staff: Darin Atteberry, Mike Beckstead, Diane Jones, Josh Birks, Christina Vincent, Bruce Hendee, Steve Mason, Heather Shepherd

Approval of Minutes

Kelly Ohlson moved approval of the October 17, 2011 minutes and Ben Manvel seconded the motion. The minutes are approved unanimously.

Salary Structure Overview

In response to Committee member request for updated information on the City salary structure, Amy Sharkey presented Salary data and responded to committee questions.
A market analysis is conducted every year, gathering data from published surveys, in order to maintain the City's pay ranges at a competitive rate.

Based on 2011 market surveys, City staff is recommending that with the adoption of the 2012 Pay Plan:
These occupational Groups pay ranges remain at the current level

- Administrative Support, Tech/Engineering, Operation Skill Trades – non-electric trades, and Police Civilian

And these Occupational Group pay ranges move up 2%

- Administrative Professional, Information Technology, and Operation Skill Trades - Electric

Metro District Annual Report

Josh Birks presented the 2010 Annual Report for the Harmony Technology Park project which was also filed with the Colorado Division of Local Government

(available at http://www.fcgov.com/council/finance.php). Josh Birks asked the Committee if this type of update to this Committee and City Council is sufficient going forward. The Committee agreed that it is, however Kelly Ohlson asked when the 2011 annual report will be available. He stated that the sooner the Committee could receive it the better.