

Purchasing and Waste Minimization



Business Innovation Fair

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Philosophy & Practical Steps



The City of Fort Collins is a recognized leader in the sustainable purchasing arena. “Sustainable purchasing takes into account the triple bottom line of environmental, social and economic aspects. Sustainable purchasing also recognizes the product life cycle of acquisition, utilization and disposal.

Team Approach



- Purchasing, Environmental Services, and City departments work closely together
- Purchasing: selects responsible vendors
- Include language in bids, RFPs and permits to promote sustainability



Consolidated Bids & Contracts



In-coming

- Proposals must be electronic – reduce binders and reams of paper
- Surplus binders and office supplies: donated to the PSD Teacher's Closet

Out- going

- Consolidated scrap metal contract to create value for vendors; 2012 returns were \$142,000
- Bin locations throughout city and communicated to staff

Auctions



- The City utilizes **General Consignment Auctions** at Centennial Livestock Auction as a venue for surplus asset disposal
- Held 3-4 times annually
- Tools, building supplies and other equipment suitable for use on a farm or ranch
- The City utilizes online auction services
(*PublicSurplus.com*)

Bargain Box: Interdepartmental



Link on intranet - "Reuse Exchange"

- Post what you have as either a "NEED" or "SURPLUS" (e.g. *20 extra binders should be posted as "SURPLUS: (20) 1" Binders*. For needs, it might be "NEED: 3 feet of butcher paper")
- Include additional details about supplies or need to assure effectiveness
- Don't forget to leave your name, email and phone number so interested employees can get in contact with you!





Office Supplies - Office Depot

GreenerOffice™ products



- Vendor provides green product reports and educational material;
- Consolidate orders and use bags instead of boxes for smaller orders
- Has “green cart” that redirects staff to products with less packaging
- Ink & Toner Cartridge Recycling Program – prepaid mailing boxes
- Virtual print on demand service -

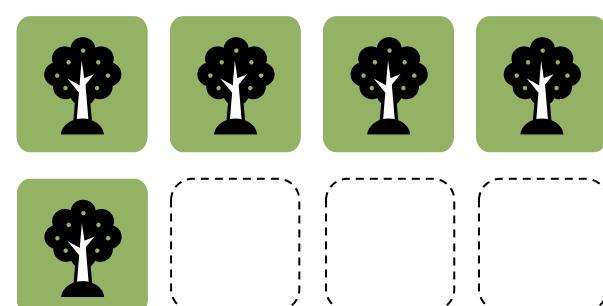
OFFICEDEPOT.COM/DPS.DO

How does paper use translate to wood and tree use? (source www.papercalculator.org)

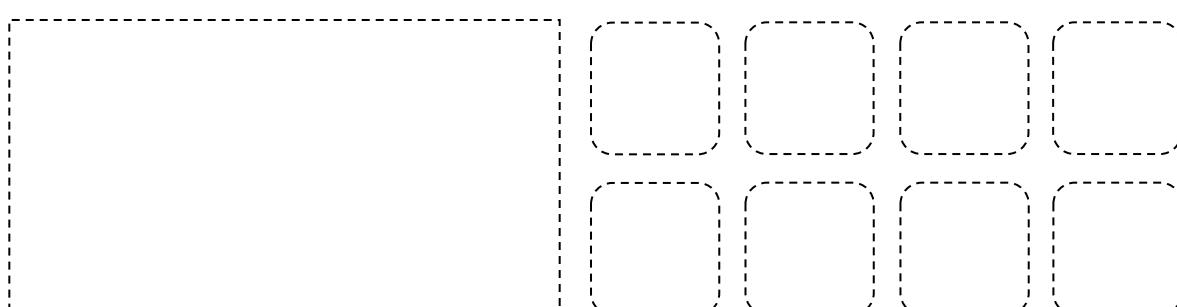
12 cases (1 per month) virgin 8.5x11...requires approximately 1 ton of wood...which requires approximately 8 trees



12 cases 30% recycled 8.5x11...requires approximately 5/8 ton of wood...which requires approximately 5 trees



12 cases 100% recycled 8.5x11...requires 0 tons of new wood...which requires 0 trees



Thanks

Information:

fcgov.com/purchasing

Physical Address:

215 North Mason Street

Phone: (970) 221-6775

