



ClimateWise
700 Wood Street
PO Box 580
Fort Collins, CO 80522

ClimateWise Business Support Volunteer (unpaid)

JOB DESCRIPTION

Assist ClimateWise business partners with tasks that will help them engage their team by identifying and implementing ClimateWise improvement projects that focus on energy, water, waste and/or transportation. Help the ClimateWise business partner achieve a desired performance level (Bronze, Silver, Gold or Platinum).

LOCATION

This is a City of Fort Collins volunteer position. Initial training will be conducted and progress will be reported to a ClimateWise representative, however, volunteer activities will primarily take place onsite at the location of the volunteer's assigned partner, or at an appropriate worksite determined by the volunteer and ClimateWise partner.

PRIMARY ACTIVITIES

- Attend volunteer orientation and training regarding the program and related topics.
- Responsibilities are dependent on ClimateWise business partner needs and will vary.
- Activities may include research, oral or written presentations, project design or implementation, data tracking, analysis and reporting, or additional tasks as assigned.
- Projects will be related to solid-waste reduction, energy efficiency, water conservation and/or transportation.

EXPECTATIONS

- Willingness to learn and share knowledge as well as a commitment to the mission and goals of the ClimateWise program.
- Ability to contribute toward the success of the ClimateWise partner, to be sensitive to partner needs and work with people from diverse backgrounds.

TIME COMMITMENT AND AVAILABILITY

- 12 hours working directly with an assigned ClimateWise partner on a project
- ~4 hours work with ClimateWise staff for orientation, progress reporting and off boarding
- To be determined by volunteer and the assigned ClimateWise partner. Typical assignments occur M-F 8:00am - 5:00pm.

BENEFITS

- Working for a good cause! Valuable learning opportunity with respected, award-winning program.
- Development of business acumen and communications/outreach skills.
- Academic and community service credit available when all criteria are met.
- Limited access to City personal and professional development opportunities.
- Full access to ClimateWise educational opportunities (with supervisor's consent).
- Access to City application system and select internal opportunities.
- Opportunity to volunteer with successive ClimateWise partners or with ClimateWise program staff may be available upon completion of initial assignment.

To apply for the ClimateWise Business Support Volunteer position, submit an [application](#), letter of interest and resume to Pete Iengo, piengo@fcgov.com. **Your letter of interest should address your experience and abilities related to the PRIMARY ACTIVITIES and EXPECTATIONS listed in this description.**

Thank you for your interest. To learn more about Fort Collins Utilities and business related programs such as ClimateWise, visit fcgov.com/utilities.