

CITY MANAGER'S UPDATE

Monthly report to the Fort Collins City Council and community

March 8, 2012

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ISSUES BEFORE COUNCIL

March 20 Regular Meeting

IGA for the I-25/392 Interchange Project

- In 2010, the City of Fort Collins and the Town of Windsor were able to secure construction funding from the Colorado Department of Transportation in the amount of \$20 million. This funding was contingent upon the City and the Town appropriating the final \$5 million, which was done.
- The Intergovernmental Agreement between the City of Fort Collins and the Town of Windsor provided that this \$5 million would be contributed by the municipalities in equal shares and that a mechanism would be put in place to recover that \$5 million from the benefited landowners in the area surrounding the interchange upon the development or re-development of their properties.
- Staff continues to meet with the landowners to determine a reasonable contribution by the City, the Town, and the surrounding property owners. This item is currently scheduled for the March 20 regular meeting but may need to be moved back if further discussions are needed.

On-bill Energy Efficiency Financing

- Staff has requested that Council adopt revisions to Chapter 26 of the Municipal Code (first reading) to enable Utilities to provide financing and on-bill servicing of loans for energy efficiency, water efficiency and renewable energy projects.
- Utilities is proposing to pilot a new program element for 2012, providing on-bill financing for residential customers participating in the Home Efficiency Program, the Solar Rebate Program, and for customers who need to repair or replace a water supply line.
- The primary goal of the on-bill financing pilot is to facilitate more efficiency upgrades in the residential sector. These upgrades reduce our need for future energy resources, reduce our environmental footprint, promote local economic health by investing in our built environment and improve the health, comfort and safety of our homes.
- Council approved a budget exception in fall 2011 for the 2012 budget to provide \$300,000 for on-bill financing, subject to bringing the necessary changes in code and additional details of the pilot program. Funding for subsequent years will be addressed through the Budgeting for Outcomes process.

March 27 Work Session

Poudre River Health

- This item will be an overview of an ecological model of the Poudre River. The model has been developed by a panel of experts from Colorado State University and other institutions.
- The discussion will center on the preliminary findings of the model, and will also focus on how the model can be used to inform decision making related to enhancement or maintenance of important ecological components, such as riparian vegetation and fish habitat.

Economic Health Strategic Plan

- The Economic Health Office (EHO) presented an initial draft of the Economic Health Strategic Plan to City Council on December 13.
- The EHO will present an updated draft of the plan on March 27.
- The revised draft reacts to comments made by City Council in December and additional stakeholder input.

April 3 Regular Meeting

Reappropriation Ordinance

- Each year unused budget lapses, or goes away, but there may have been good reasons why the money was not spent.
- The Reappropriation Ordinance allows for departments to request that Council approve the use of some of the unused budget for specific, previously approved purposes.
- Amounts approved in the Reappropriation Ordinance are added to the existing year's budget.

April 10 Work Session

Budget - Council Review of Request for Results and Priorities

- The City uses a budgeting process called Budgeting for Outcomes (BFO) that categorizes City services and programs into 7 key Outcomes, or Results Areas (e.g., Economic Health).
- Each Outcome has a team of employees and citizens that create two documents: a Results Map and a Request for Results.
- These documents help define the Outcome both visually and through narrative, and give guidance to City staff on the types of budget requests (called “Offers”) their team would like to have submitted to them for funding consideration.
- This work session allows Council to review those documents and provide guidance on desired changes to the documents, as well as the Council's priorities that should be considered in development of the City Manager's Recommended Budget.

ECONOMY

FORT COLLINS SALES AND USE TAX

Net Taxable Amounts (amount of goods sold or purchased that are subject to sales or use tax)

January 2012:

- Net taxable subject to sales tax increased 6.3%
- Net taxable subject to use tax increased 31.1%
- Total net taxable increased 8.7%

2012 YTD:

- Net taxable subject to sales tax is up 6.3%
- Net taxable subject to use tax is up 31.1%
- Total net taxable is up 8.7%

Sales & Use Tax Amounts

January 2012:

- Total sales tax increased 31.2%
- Total use tax increased 68.2%
- Combined total collections increased 34.8%

2012 YTD:

- Total sales tax is up 31.2%
- Total use tax is up 68.2%
- Combined total collections are up 34.8%

CAPITAL PROJECTS

ENGINEERING (new information noted in blue text)

I 25 / SH 392 INTERCHANGE CONSTRUCTION

Funding Source: CDOT, FHWA, Town of Windsor, Fort Collins

Estimated Project Budget: \$25 million

Status: On Budget, On Schedule

- The goal of this project is to replace the failing interchange located at Interstate 25 and State Highway 392. The Colorado Department of Transportation (CDOT), the North Front Range MPO, the Town of Windsor and the City of Fort Collins have collaborated on the planning, design and funding of this project.
- CDOT is using FASTER funding for right-of-way acquisition. The right-of-way acquisition is complete.
- The Fort Collins City Council and the Windsor Town Board approved Intergovernmental Agreements between the City of Fort Collins, Town of Windsor and CDOT defining construction, maintenance and ownership of the interchange; and an Intergovernmental Agreement between the City of Fort Collins and the Town of Windsor that defines the process for review of development and redevelopment proposals, and identifies cost sharing and reimbursement through development impact fees.
- The project is under construction.
- Project substantial completion is projected for August 2012.

NORTH COLLEGE ROADWAY IMPROVEMENTS – VINE TO CONIFER

Funding Source: Building on Basics Funds, CDOT Funds, Truck Route Funds, and URA Funds

Estimated Project Budget: \$11.19 million

Status: On Budget, On Schedule

- This voter approved project will construct complete outside edge improvements along North College Avenue from Vine Drive to Conifer. Improvements will include a 2 inch overlay, the construction of various urban design elements, an eight foot on-street bike lane, a landscaped parkway, shared use paths, the definition and consolidation of accesses throughout the corridor, an updated storm system including water quality treatment ponds, and safety improvements at the Conifer/Hickory intersection. Medians and side street improvements are not included with this project.
- The overall project budget is \$11.19 million.
- The project construction bid has been awarded.
- Partnering and pre-construction meetings have been completed.
- The contractor began work on December 5, 2011, focusing on construction of the water quality ponds and storm drainage improvements on the south end of the project near the Poudre River. [This phase of work was entirely outside of the roadway.](#)
- [Private utility relocation work began in late September and will continue into March 2012.](#) This work aims to relocate private utilities in conflict with the planned project improvements. Some minor traffic impacts are expected to complete these relocations.

- Work in the roadway by the contractor began in February 2012, with the surface milling on the west side of the roadway. Long term traffic control is now in place, limiting the south bound traffic to one lane. The contractor will begin storm sewer pipe installation along the west edge of College from Woodlawn Drive progressing north in early March. Project completion is scheduled for November 2012.
- The west side of the roadway will be completed near June 2012, and then switch to the east side of the roadway.
- Extensive public outreach, including coordination with the North Fort Collins Business Association, impacted property owners and other interested groups, will continue throughout the duration of the project. A Public Information Manager from the contractor is assigned to the project, as well as our City Communications Staff.
- The project open house event was held on February 8, 2012. This open house was well attended.
- Additional project information is available to the public at <http://www.fcgov.com/engineering/ncollege.php>

DRAKE AND LEMAY INTERSECTION TURN LANE

Funding Source: Federal Congestion Mitigation and Air Quality (CMAQ) grant and BOB funds

Estimated Project Budget: \$325,000

Status: On Budget, On Schedule

- The goal of this project is to relieve traffic congestion and vehicle wait time by constructing a right turn lane from westbound Drake to northbound Lemay.
- The reduced vehicle wait time will lead to a measurable improvement in air quality by reducing carbon emissions.
- The design calls for construction of the right turn lane and replacement of the existing bike lane and sidewalk.
- The northeast corner of the intersection is heavily landscaped. The construction will require relocating six to eight large pine trees on site along with the replacement of bushes and shrubs.
- Construction bids were opened on September 22, 2011. The low bidder met the Disadvantaged Business Enterprise (DBE) goal and we obtained Concurrence to Award the project from CDOT. Construction began on October 24, 2011.
- Public outreach has been completed adjacent to the project. All residents within one-quarter mile of the intersection were notified by mail. All businesses within one-quarter mile of the intersection were notified with a hand delivered flyer.
- The Contractor completed the bike lane, turn lane and sidewalk improvements. The final landscaping phase will occur in the spring of 2012.

HARMONY AND LEMAY INTERSECTION TURN LANE

Funding Source: Federal Congestion Mitigation and Air Quality (CMAQ) grant and BOB funds

Estimated Project Budget: \$325,000

Status: On Budget, On Schedule

- The goal of this project is to relieve traffic congestion and vehicle wait time by constructing a second left turn lane from westbound Harmony to southbound Lemay.
- The reduced vehicle wait time will lead to a measurable improvement in air quality by reducing carbon emissions.
- The Contractor completed the turn lane and raised median improvements. The final landscaping phase will occur in the spring of 2012. [Landscaping will be installed in the concrete medians on Harmony later this spring.](#)

HARMONY ROAD MAINTENANCE – COLLEGE TO TIMBERLINE

Funding Source: Harmony Maintenance Fund and BOB funds

Estimated Project Budget: \$2.5 million

Status: On Budget, On schedule

- The goals of this project are to rehabilitate the pavement, overlay and restripe this 1.8 mile stretch of Harmony Road from College Avenue to Timberline Road, as well as provide a pedestrian connection at the Union Pacific Railroad (UPRR) on the north side of Harmony Road and construct three new dedicated right turn lanes.
- College to Boardwalk will be restriped similar to the existing lane configuration. Boardwalk to Timberline will be restriped to a 6-lane configuration per the Master Street Plan.
- Three right turn lanes have been identified through the findings of the Arterial Intersection Priority Study. They will be constructed as part of this project. The locations are as follows:
 - Eastbound Harmony Road to Southbound Lemay Avenue
 - Northbound Lemay Avenue to Eastbound Harmony Road
 - Eastbound Harmony Road to Southbound Timberline Road
- The project will also include the demolition and removal of an abandoned bridge under Lemay Avenue north of Harmony Road. This bridge served the former Dixon Lateral irrigation line which is no longer in service.
- The City has accepted the revised estimate from UPRR. The City will make a Public Utilities Commission (PUC) application submittal in January for the pedestrian connection crossing with Harmony Road.
- A raised median (approximately 300 feet long) will be built on the west side of the UPRR tracks as a requirement from the railroad to eliminate the unsafe condition of “U-turning” vehicles. Final landscape design for the median will be completed in January.
- Utility relocations for the proposed turn lanes will begin in February.
- The final contract documents are being prepared for an anticipated March 2012 bid opening.

TURNBERRY ROAD IMPROVEMENTS AND PEDESTRIAN UNDERPASS

Funding Sources: [Developer Contributions](#), Street Oversizing Funds and [Parks Planning](#)

Estimated Project Budget: \$1.8 million

Status: On Budget, On Schedule

- The main goal of the project is to upgrade Turnberry Road to a City standard two-lane arterial roadway from Country Club Drive to Brightwater Drive. [As is specified in City](#)

approved development plans, the new two-lane arterial will be relocated to the east of the existing roadway.

- Construction will include a pedestrian underpass from the Richard's Lake Subdivision to the Lind Property, a private frontage road for 19 existing residences on Turnberry Road (Country Club Heights), and a new two-lane arterial roadway east of the existing roadway.
- A majority of the roadway plans have been designed and approved as part of subdivision developments in the area. These improvements will be funded by Street Oversizing at an estimated amount of \$1.2 million.
- The pedestrian underpass will be funded through the Parks Department. Construction of this improvement is estimated to be \$600,000.
- The project team began coordination with the Art in Public Places program to select an artist for the project.

LAPORTE AND WHITCOMB BRIDGE REPLACEMENT

Funding Source: Colorado off system bridge program (BRO) funds and 2011 KFCG

Estimated Project Budget: \$1.27 million

Status: On Budget, On Schedule

- The goal of the project is to replace the worst rated, structurally deficient bridge in the City with a new bridge that meets the current standards.
- The new bridge will also allow a full pavement section over the bridge. Currently, there are only two inches of pavement over the existing bridge.
- The project scope will include the replacement of concrete pavement at the intersection of Laporte and Whitcomb.
- This project was bid together with the South Shields bridge to achieve overall project savings.
- Bids were received and came in within the engineer's estimate of cost. We are awaiting CDOT's concurrence on award of the contract. Construction will be complete by June.

SOUTH SHIELDS STREET BRIDGE OVER LARIMER CANAL NO. 2

Funding Source: Colorado off system bridge program (BRO) funds and 2011 KFCG

Estimated Project Budget: \$1.5 million

Status: On Budget, On Schedule

- This is the second worst rated, structurally deficient bridge in the City.
- The new replacement bridge will be similar in size to the existing bridge and will include urban design features.
- During construction, traffic lanes will be reduced to one lane each direction.
- This project was bid together with the Laporte/Whitcomb bridge to achieve overall project savings.
- Bids were received and came in within the engineer's estimate of cost. We are awaiting CDOT's concurrence on award of the contract. Construction will commence fall of 2012 and be complete in summer 2013.

WEST MULBERRY BRIDGE REPLACEMENT DESIGN

Funding Source: Colorado off system bridge program (BRO) funds and KFCG 2011

Estimated Project Budget: \$250,000 (Design only)

Status: On Budget, On Schedule

- The goal of the project is to replace the existing structurally deficient bridge with a new bridge that meets the current standards.
- The posted weight limit on this bridge precludes the passage of emergency vehicles from the nearby fire station.
- In December 2012, the City received a grant for \$700,000 in Colorado off system bridge program (BRO) funds to cover the cost of 80% of the construction.
- Design efforts are underway and will be complete by this fall. Construction is planned for fall 2014.

WEST PROSPECT BRIDGE REPLACEMENT DESIGN

Funding Source: KFCG 2011

Estimated Project Budget: \$250,000 (Design only)

Status: On Budget, On Schedule

- The goal of the project is to replace the existing structurally deficient bridge with a new bridge that meets the current standards.
- The State of Colorado inspected this bridge in March 2011 and found significant structural issues resulting in a temporary plate being installed and load posting restricted to 15 tons.
- Design efforts are underway and will be complete by this fall.

TROUTMAN UNDERPASS

Funding Source: Federal Congestion Mitigation and Air Quality (CMAQ) grant and BOB funds

Estimated Project Budget: \$1.5 million

Status: On Budget, On Schedule

- The goal of the project is to construct a new pedestrian/bike underpass that will link the Mason Bike Trail to Troutman Road.
- The Public Utilities Commission (PUC) process is complete.
- This project is advertised for bid, and construction will be complete by December 2012.

NRRC/WHOLE FOODS OVERPASS

Funding Source: Federal Congestion Mitigation and Air Quality (CMAQ) grant and BOB funds

Estimated Project Budget: \$2.75 million

Status: On Budget, On Schedule

- The goal of the project is to construct a new pedestrian/bike overpass that will link the Mason Bike Trail and the federal campus on the west side of the railroad tracks to the Mason Corridor Bus Rapid Transit MAX station on the east side of the tracks.

- All approvals and clearances have been obtained.
- This project is advertised for bid, and construction will be complete by spring 2013.

MASON CORRIDOR MAX BUS RAPID TRANSIT (BRT) PROJECT

Funding Source: FTA 80%, Local Match 20% (CDOT SB-1 and FASTER, City, Downtown Development Authority, BOB, BCC and 292 Funds)

Estimate Project Budget: \$87 million

Status: On Budget, On Schedule

- A draft application to enter into the Federal Transit Administration's (FTA) Project Construction Grant Agreement (PCGA) has been formally submitted. [The Grant Application is in final review at the FTA and is expected to go to Congress for final approval in March 2012.](#) At the conclusion of the government review and acceptance process, we expect to receive the remainder of the project funding from the FTA. [The FTA has notified the City that the current schedule for award is in May 2012.](#)
- The FTA's Project Management Oversight Consultant (PMOC) has reviewed the current project budgets, plans, risk potentials and various project management plans. The purpose of the oversight review is to provide the FTA with recommendations as to whether or not the project is ready to enter into the PCGA and, subsequently, the Construction Phase of the project. Per the PCGA review process in 2011, the PMOC and FTA have recommended moving the Project into the Construction Phase and an overall Project Budget increase from \$82 million to \$87 million for additional contingency and additional budget allocations. The City has available Project Funds to cover the 20% match for the additional \$5 million project budget increase. In preparation for the PCGA Award, City Council appropriated the remainder of the project funds.
- The Design Team has finalized the construction bid documents (MAX BRT Guideway and South Transit Center) which will be submitted in the Construction Bid Advertisement scheduled to happen in early March 2012. We expect to advertise the Maintenance Facility Expansion and Construction Management in March or April 2012.
- Real estate acquisitions, including appraisals and negotiations for Phases 1 through 4 of the private properties, which include 39 of the total 55 private parcels, are being continued. The final negotiation process for Phase 4 properties (8 Private Parcels and 2 CSU) has begun. The remaining parcels are categorized into Phase 5 parcels. These new 11 parcels are required due to design evolution and the understood need for additional property rights to be acquired, including the shared parking lot facilities. The acquisition process for the new Phase 5 property acquisition is underway.
- Coordination continues with City Utilities on the relocation of water, wastewater and electric lines to accommodate the Project. Early utility work is underway near the Capstone Project for sewer connections and electric duct bank modifications that will serve both Capstone and the BRT.
- The two-way Mason Street conversion and rail work is anticipated to be completed in the summer of 2012.
- The FTA authorized the City to begin early tree transplant activities, as this needs to occur in the winter months, and allowed the BNSF to order the necessary railroad signal materials for the grade crossing improvements south of University Avenue. [The tree](#)

transplant contract was awarded in February 2012; work will commence immediately and be completed late April.

- The MAX BRT Public Involvement Team continues with a variety of public presentations with the goal to keep the public and stakeholders up to date on key project activities. The “MAX IS COMING” signs have been installed along the corridor and the Team is working on Station Area signs to be posted this spring/summer.
- The City and BNSF held a joint coordination meeting in February to finalize the construction logistics for the Track Rehabilitation work in the Downtown area.
- In February, the PUC approved the Project’s Downtown construction activities regarding the BNSF Track Rehabilitation.

UTILITIES

CANAL IMPORTATION PONDS AND OUTFALL (CIPO)

Project Description: Joint Stormwater and Natural Areas Restoration project in the Canal Importation Basin and Red Fox Meadows Natural Area.

Project Budget: \$21.5 million

Budget Status: On Budget

Project Status: On Schedule

Anticipated Completion: Project complete except for final restoration of the Glenmoor Pond that will be done in the spring.

ELIZABETH STREET WATERLINE REPLACEMENT

Project Description: Replacement and/or rehabilitation of the waterline in Elizabeth Street from College Avenue to Smith Street. This is in coordination with an expected asphalt surface overlay by the Streets Department in summer 2012.

Project Budget: To be determined

Project Status: Design complete. Developing cost estimates and evaluating trenchless alternatives.

Anticipated Completion: Summer 2012

Highlights:

- Design complete.
- Evaluating trenchless alternatives.
- Considering condition assessment of existing waterline as a pilot project.

WEST VINE OUTFALL CHANNEL

Project Description: This is a joint project between the City and Larimer County to design and construct a stormwater outfall channel for the West Vine Basin to the Poudre River. The project is being coordinated with Larimer County’s widening of Shields Street from the Arthur Ditch to Willox.

Project Budget: Alternatives Analysis Phase (\$104,000); Final Design and Construction Cost yet to be determined.

Project Status: Alternative Analysis Phase

Anticipated Completion: Design Complete in 2013; Construction in 2014

Highlights:

- Development of base mapping.
- Initial layout of alternative channel alignments.
- Acquisition of the Forney property for regional detention pond.

NORTH COLLEGE WESTSIDE SANITARY SEWER IMPROVEMENTS

Project Description: Preliminary design report completed. Design and construction of the replacement of the existing line on the west side of North College. Project will replace the existing sewer line due to age and size.

Project Budget: \$1.2 million

Budget Status: Within Budget

Project Status: Complete

Anticipated Completion: Design – summer 2011; Construction – Complete

Highlights:

- Construction of the new sanitary sewer main is complete. Approximately 4,000 lineal feet of existing 8” and 10” sanitary sewer line have been replaced with new 12” PVC. Pipe is being installed with typical trenching and by a trenchless technology called pipe reaming allowing replacement of the existing pipe without excavation of the old pipe system. Only the sewer services have to be excavated.
- Asphalt patching and landscaping to be completed in spring 2012.

CATHODIC PROTECTION OF WATER TREATMENT AND TRANSMISSION AND DISTRIBUTION SYSTEM WATER LINES

Project Description: Investigation of existing systems in place used to protect water lines from corrosion; design of rehabilitation of existing and new systems to prevent corrosion; and construction of the modified and new systems.

Project Budget: \$150,000

Budget Status: Within Budget

Project Status: On schedule; this is an on-going project

Highlights:

- Working with consultant and contractor on testing current cathodic protection levels and locations, and installing modified and new systems where needed.
- Completed the rehabilitation of an isolation coupling between the 48 inch and 42 inch portions of a major water transmission pipeline on the north side of town.
- Modifying the cathodic protection test sites on the raw water line going into the treatment plant.

BUS RAPID TRANSIT (BRT) WATER AND SEWER RELOCATES

Project Description: Relocation and protection of major water and sewer utility lines due to the construction of the BRT.

Project Budget: \$1.7 million

Budget Status: Working on design and construction for water and sewer crossings

Project Status: Potholing complete, design and construction underway; completed four water and sewer modification projects

Anticipated Completion: Winter 2011 – Fall 2012

Highlights:

- All Utilities impacted by the BRT have been identified and initial cost estimates were developed.
- Coordination with the BRT continues.
- Contract for design services completed, construction contracts for some projects in effect.
- Moved the air release vent and cathodic protection test site behind Pedersen's Volvo, plugged and abandoned several sanitary sewer manholes due to the relocation of the 21" sanitary sewer through Choice Center, extended the casing at the bike tunnel under the BNSF south of Spring Creek, and removed some 12" water line along Troutman west of Mason to prepare for the underpass and the BRT.

RIGDEN MUNICIPAL STORAGE POND

Project Description: Preliminary design of the Flatiron gravel pit east of Ziegler and north of Horsetooth as a municipal storage pond below the Drake Water Reclamation. Purpose of the storage is to retime flows to meet water rights return flow obligations and meet augmentation requirements. Project is a cooperative effort with Natural Areas and Parks.

Project Budget: Unknown at this time

Budget Status: Working on Preliminary Design for Construction Cost Feasibility

Project Status: On Schedule

Anticipated Completion: Preliminary study and feasibility of site to be completed this fall

Highlights:

- Working with Flatiron property owner, and coordinating with Natural Areas and Parks on feasibility review and design.
- Consultant currently developing preliminary conceptual design for review by pertinent interested parties.
- Discussing preliminary design, and purchase option with Flatiron property owner; City Attorneys are reviewing the draft option agreement.

SHEELY SUBDIVISION WATER AND SEWER IMPROVEMENTS – PHASE I

Project Description: Design and construction of water and sewer improvements identified in the investigative phase study done of Sheely Subdivision. The project includes connection of dead end water lines to create loops, replacement of sanitary sewer line to eliminate significant dips and horizontal bends, and replacement of manholes to improve flow characteristics and maintenance access. The project will ease problematic spots and will improve the overall function in the water and sewer systems in Sheely Subdivision.

Project Budget: \$250,000

Project Status: in Design

Design Schedule: February 2012 - May 2012.

Construction Schedule: July 2012 - February 2013.

Project Status: On Schedule

Highlights:

- Preparation of scope of work for the project design underway with Stantec.

LAPORTE AVENUE WATER TRANSMISSION SYSTEM MASTER PLAN

Project Description: Investigate and prepare master plan for the rehabilitation and replacement needs of the water transmission system in LaPorte Avenue. Study area includes reach from Overland Trail east to Loomis Street. Investigation includes the potential rehabilitation, replacement, or abandonment of all water transmission infrastructure including valves, vaults, and mains. The study will recommend and prioritize needed rehabilitation to the water system in this area.

Project Budget: \$480,000

Budget Status: \$18,000 Master Plan Design Contract

Project Status: Transmission System Master Plan Study Complete

Highlights:

- Final system modeling complete. Draft design report review by Utilities Staff complete and final design report review underway.
- Construction planning and scheduling meeting - March 2012.

1 1/2 INCH AND 2 INCH WATER METER CONVERSION OR REPLACEMENT (AMI PROJECT)

Project Description: Conversion or replacement of 1036 1½ inch and 2 inch commercial water meters as part of the AMI Project. Project includes the preparation of meter installation standards, organization and management of meter database, and the installation or conversion of 1036 1½ inch and 2 inch meters.

Project Budget: \$280,000

Budget Status: Completed Under Budget (Final Construction Cost \$200,000)

Project Status: Complete

Anticipated Completion: February 2012

Highlights:

- The project will result in the conversion or replacement of 1036 commercial water meters so that all meters of this size are compliant with AMI specifications.
- Organization of database is complete.
- Preparation of meter installation standards is complete. Meter installation contract in place. Meter conversion and replacement underway as of May 9, 2011. One crew at work averaging about 50 meters per week.
- Second phase of project (119 indoor meter replacements, conversions, and resetter installations) began on December 12, 2011. Production rate for phase II at about 20 meter replacements per week. All but 5 meters installed due to special issues with those meters.

42 INCH SANITARY SEWER MAIN AND 12 INCH WATER MAIN RELOCATION AT MULBERRY BRIDGE

Project Description: In order to accommodate the construction of the new bridge over the Poudre River on Mulberry Street by CDOT, conflicting utility lines must be relocated. At CDOT expense, the 42 inch sanitary sewer main and the 12 inch water main will be relocated to the north to a location that will not conflict with the new wider bridge. The project will include the relocation design, permitting, and relocation construction necessary to remove the utility lines from conflict with the new bridge.

Project Status: Preparation of scope of work for the project design and permitting underway with Stantec Engineering Consultants.

Design Schedule: [April 2012 - September 2012](#)

Construction Schedule: [January 2013 - March 2013](#)

Project Status: On Schedule

Highlights:

- Project design and construction using Utilities Alternative Product Delivery System approved by CDOT. Relocation of large utility mains under the Poudre River presents numerous engineering and construction challenges.
- [First design meeting with CDOT was held on February 13, 2012.](#)

MULBERRY REDUNDANCY PROJECT

Project Description: Construction of anaerobic and anoxic zones in the Drake Water Reclamation Facilities' North Process Trains to provide redundancy for the Mulberry Water Reclamation Facility. Project also includes replacement of several aeration blowers and aeration automation for better process control and energy efficiency.

Project Budget: \$4.6 million

Budget Status: On Budget

Project Status: [Overall 15% Complete – Installation of east train walls and catwalk 80% complete. West train anaerobic and anoxic footers poured. Floating mixers arrived on-site.](#)

WTF CHLORINE CONTACT BASIN

Project Description: This project will provide a new chlorine contact basin designed to meet the disinfection required by the state before entering the treated water reservoir. This will free up space in the reservoir currently used to achieve the required disinfection contact time, providing additional treated water storage.

Project Status: Preliminary design is underway with CH2M Hill consultants.

Preliminary Design Schedule: January 2012 - June 2013.

Final Design: To be determined

Construction Schedule: To be determined

Project Status: On Schedule

COMMUNITY EVENTS

Landscape Design for Colorado Gardens

Location: Gardens on Spring Creek, 2145 Centre Ave

Date/Time: Saturday, March 17, 9:00 AM-4:00 PM

Web address: <http://www.fcgov.com/gardens/>

Details: Learn about plants that thrive in Colorado and how to use them creatively in the landscape, discover plants for trouble spots and options for edging, hardscaping and mulching. The morning session will cover design essentials and in the afternoon students will create their own design. Please bring pictures, measurements, sun exposure/aspect and information on irrigation. Bring a lunch! \$45 members / \$50 non-members

Contact Information: Phone: (970) 416-2486 to register

MAX Bus Rapid Transit Station Proposed Art Open House

Location: CSU Transit Center in the Lory Student Center

Date/Time: Monday, March 19, 2012 - Thursday, March 22, 2012 8:00 AM-5:00 PM

Web address: <http://www.fcgov.com/maxart>

Details: Tell us what you think about the proposed look of the new MAX Bus Rapid Transit station art along Mason Corridor. An Art in Public Places (APP) artist has created 12 unique windscreens for the MAX stations. Each artwork is derived from an aspect of its station.

Contact Information: Claire Thomas
Phone: 970-221-6882 / E-mail address: cthomas@fcgov.com

EnvirOvation - A Climate Wise Showcase

Location: Hilton Fort Collins, 425 W. Prospect Road

Date/Time: Thursday, April 12, 2012 3:00 PM

Web address: <http://www.fcgov.com/climatewise/calendar.php>

Details: Join Mayor Karen Weitkunat and City Manager Darin Atteberry, as well as invited guests Governor John Hickenlooper and Senator Mark Udall, to celebrate the environmental stewardship of Climate Wise partners.

Contact Information: Lisa Schroers
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SPOTLIGHT

Information Technology

Overview

The Information Technology Department (IT) has the responsibility to provide infrastructure, applications, and services in support of the business activities of the City organization and the citizens of Fort Collins. IT supports enterprise-wide municipal services including: Finance and Human Resource systems, Email, Electronic Document Management, Customer Relationship Management (CRM), Web, Voice, Network, and Systems. Additionally, IT supports mission critical departmental applications and systems across the organization, such as Utility Customer Information, Police 911/Records Management, Land Management, Asset Management, Facilities Management, and Transportation Management.

Staff

IT staff totals 62 FTEs in a fully centralized model which is accountable for the primary responsibilities described above. Many of these individuals are embedded throughout the organization within the service areas, serving as on-site liaisons between IT and the various service areas. Having IT staff located within departments facilitates the business knowledge and expertise to support that service area's technology needs. The efficient delivery of technology services to meet business need is greatly improved with this approach to technology management.

The Information Technology Department is under new leadership. Dan Coldiron was recently appointed as the City's Chief Information Officer (CIO). Dan brings over 20 years of municipal technology management and support experience to the position. He is deeply motivated toward innovation and operational excellence with a distinct focus on building quality customer relationships.

In February, IT hired Michelle Johnson to serve as the Client Services Manager. Michelle brings many years of technology experience and comes to the City from the State of Wyoming where she held a similar position. IT is excited to have Michelle on board to enhance the efficiency and interactions of our client support environment.

Project Work Highlights

The City's IT staff is deeply engaged in numerous, large projects at this time. While generally not common knowledge, IT provides infrastructure design and related project management services for prominent projects including the Museum of Discovery, Advanced Meter Fort Collins, Mason Corridor, Library addition, and PFA station remodel.

A recent project IT engaged in is the transition to a paperless agenda process for City Council and our citizens. The City invested in the use of newer technologies including iPads and QR codes in order to reduce the amount of paper consumed each week to produce copies of Council meeting and work session agendas and supporting documents. This effort has resulted in the availability of searchable agenda documents for Council and citizens 24/7. QR codes, which are posted at the doors to Council Chambers, enable attendees to access the meeting's documents

through public WiFi services. Finally, in order to ensure Councilmembers' access to agendas and documents even during scheduled maintenance events, IT utilizes cloud-based servers and storage.

These services and initiatives are just a few of the numerous ways that IT is continually striving to serve the community and the internal organization through the use of innovative technologies and efficient, customer-centric services.

PUBLIC SAFETY UPDATE

FORT COLLINS POLICE SERVICES

Call Load

In February, officers responded to 8,096 incidents which resulted in 1,447 cases.

Homicide

Bryce Evans, 25, of Fort Collins has been arrested on 2nd degree murder charges for the February 23 fatal stabbing of his 28-year-old brother, Andrew Evans, in the River Glenn Apartments parking lot, 2700 Raintree Drive. According to the Larimer County Coroner, Andrew sustained a fatal stab wound to the heart and died February 25 at the Medical Center of the Rockies. All arrest warrant documents have been sealed, and no further information is being released at this time.

Late Night Bus Services Successful

The Safe Ride Home program, a late-night bus shuttle service transporting patrons from the downtown/Old Town areas along two routes to neighborhoods serving student populations, began February 3 and is a hit with riders. The buses operate on 15-minute headways from 11:30 p.m. to 2:30 a.m., Friday and Saturday evenings, and are jointly funded through Fort Collins Police Services, ASCSU, fare-box revenues (a \$1 per ride) and advertising. The goal of the program is to improve late-night transit options in the downtown entertainment district.

Officer Wier Story: "Fatherless by chance; cop by choice"

Channel 4 aired a special interest story in mid-February about a newly hired Fort Collins Police Officer, Dustin Wier. Officer Wier recently became a Fort Collins Police Officer, graduating from the Adams County Sheriff's Academy in June 2011 and successfully completed the Fort Collins Police Field Training Officer program in December.

Officer Wier's father had been a rookie Denver Police Officer for just four-and-a-half months when he was killed in the line of duty in 1987 while responding to a domestic violence call. Dustin was only 6 weeks old.

After his father's death, the family moved from Denver back to New York. Yet, Officer Wier had a dream to one day become a police officer and set his sights on joining Fort Collins Police

Services. Officer Wier was hired, along with twelve other officers, through the tax revenues generated by the Keeping Fort Collins Great (KFCG) tax initiative approved by voters in November 2010.

MMJ Dispensaries Closed

Last November, Fort Collins voters approved an ordinance banning medical marijuana dispensaries in the City. Businesses had until February 14 to close and dispose of their products. Fort Collins police inspected all dispensaries within City limits to ensure compliance. The majority of the dispensaries and grow locations were empty when inspected; however, about a half dozen businesses did surrendered approximately 500 plants, as well as processed marijuana and other marijuana products for destruction.

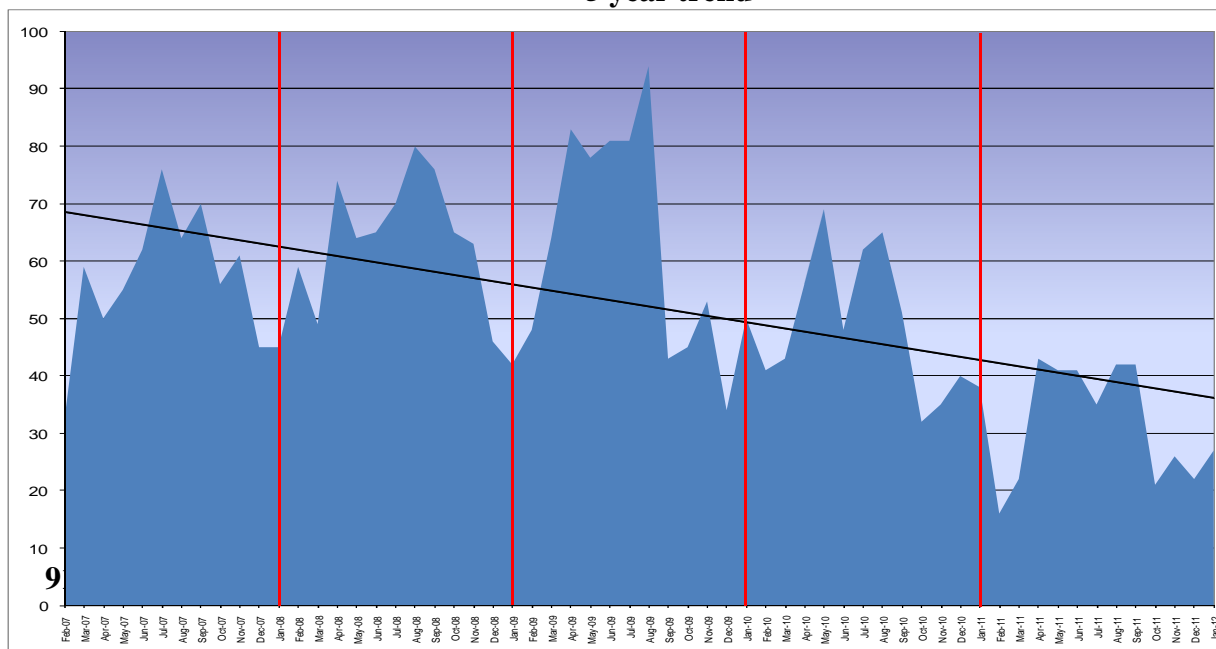
Youth Police Academy

Applications are currently being accepted for the 12th annual Youth Police Academy held in June. Participants receive a first hand, behind-the-scenes look at law enforcement and experience, through class work and simulations, and learn what is involved in becoming a Fort Collins police officer. Students are introduced to topics such as: crime scene investigation, evidence collection, search and seizure procedures and laws, building searches, K-9s, court procedures, defensive driving and more. The academy is open to current 8th through 11th grade Poudre School District students. Applications are available from and returnable to the student's School Resource Officer and are due April 20, 2012.

Crime Trends

Burglary Rates: Fort Collins police continue to experience a declining trend in burglary offenses. This follows the national trend, which saw a 2% decrease in burglary rates from 2009 to 2010 (*source: FBI Uniform Crime Reports*). In 2011 Fort Collins saw burglaries drop 35% from a nine-year high in 2003.

**Burglary
5 year trend**



9-1-1 Calls: During a twelve month period ending January 2012, Fort Collins Police experienced a 7.4% increase in 9-1-1 calls over the same time frame one year earlier. Although crime rates are falling, the number of 9-1-1 calls received is increasing. This is due to the prolific availability of cell phones in today's society. One incident will generate exponentially more 9-1-1 calls than it did before the widespread use of cell phones.

Crime Prevention

During February, the Crime Prevention Specialist spoke to 134 people and handled 31 telephone calls on topics including neighborhood watch programs, false alarm problems, senior citizen safety and the CSU Housing Fair.

A breakdown of the month's Crime Prevention activities follows:

Fort Collins Utilities in-service (dealing with difficult people) - 40 people attended

Red Fox Meadows Neighborhood Watch - 14 people attended

RESTORE - 50 people attended

Oakbrook II, Senior Safety - 30 people attended

Crime Prevention Tip

"Buzzed driving" is drunk driving and the increased numbers of drivers with cell phones are able to instantly call 9-1-1 to report a drunken driver. Driving behaviors to watch for that could indicate a drunk driver include:

- wide-radius turns,
- weaving, swerving and drifting,
- driving well under the speed limit for no apparent reason,
- braking erratically or stopping without cause,
- tailgating,
- straddling the center line or driving with left wheels on the center line,
- slow response to signals, and/or
- driving at night without headlights.

POUDRE FIRE AUTHORITY

Feed & Grain

Poudre Communications Center received a 911 call early in the morning of February 23 for a fire on the top floor of the old Colorado Feed and Grain building in downtown Timnath. Additional callers stated that there were three occupants (unsure if fourth occupant was home) along with pets who had safely escaped. First units arrived and reported a fully involved NW corner with fire through the roof of the three-story, wood-frame, multi-use building. Firefighters immediately went to work to search for any additional occupants and launch an attack on the fire. High winds provided for a challenge, quickly spreading the fire into the unburned portions. Firefighters worked for over an hour to bring the fire under control. At one point, elevated master streams were used to pour thousands of gallons of water per minute to control the fire. An aggressive attack saved the remaining portions of the building and its contents. Once the fire was extinguished, firefighters remained on scene throughout the morning to watch for hotspots. The building, which is located at the corner of Third and Main streets, is a Timnath landmark.

Colorado Feed & Grain was once a stopping point for agricultural businesses. Later in life it became a local restaurant and bar. At the time of the fire it had apartments and a woodworking business. Assisting agencies: American Red Cross Northern Colorado, Poudre Valley Hospital Emergency Services, Timnath Police and Xcel.

Annual Awards & Recognition Ceremony

This year's ceremony was held on February 3 at the Lincoln Center. Poudre Fire Authority holds this event to recognize both citizens and employees for exceptional actions or service. The categories are:

- Citizen Partnership Award, given to individuals or businesses that make notable efforts to support the Poudre Fire Authority in our goal of community service. Examples include significant contributions toward training, public education, or other support of our department or its mission;
- Citizen Lifesaving Award, for an action taken by a citizen of the community in a direct effort to save the life or lives of others;
- Meritorious Service Award, recognizes acts of Poudre Fire Authority personnel, either on-duty or off-duty, that are above and beyond reasonable expectation and exemplify the highest principals of our organization;
- PFA Mission, Vision and Values Award, for uniformed and staff personnel in recognition of outstanding effort within the scope of duty that reflects PFA's core values.

Fire Marshal/Division Chief of Community Safety Services

Battalion Chief Bob Poncelow was chosen as the new Fire Marshal for PFA on February 29. Chief Poncelow replaces longtime Fire Marshal Kevin Wilson who retired in December 2012. Chief Poncelow started as a firefighter in 1979 and has worked through the ranks to his current position. There were 44 applicants from across the country. Applicants were narrowed down to seven who went through a series of writing assignments and oral interviews for the process. Congratulations, Chief Poncelow.

February Incident Statistics (by category)

Report Period: From 2/1/2012 To 2/29/2012		Property Loss	Content Loss	Total Loss
Fires	24	\$89,500.00	\$89,220.00	\$173,770.00
Rescue / EMS	842			
Hazardous Condition - no fire	22			
Service Call	62			
Good Intent Call	72			
False Alarms / False Calls	111			
Severe Weather & Natural Disaster	0			
Special Incident Type	1			
Total =	1,134			

*Information subject to change due to updated data.

BUILDING ACTIVITY

COMMUNITY DEVELOPMENT & NEIGHBORHOOD SERVICES DEVELOPMENT REVIEW ACTIVITY

Staff received 15 Development Application/Minor Amendment submittals in February 2012. YTD, overall submittals are down 3% from 2011. Staff performed 14 Conceptual/Staff reviews in February 2012. YTD, these reviews are up 7% over 2011.

SUMMARY ACTIVITY REPORT

CONCEPTUAL REVIEWS/PRELIMINARY DESIGN REVIEWS/FOLLOW UP FEBRUARY 2012:

Project
Change of use to accommodate a catering kitchen New retail/mixed-use building New restaurant/brewery Extra occupancy rental Addition to retail building New multi-family (78 units) New mixed-use development (restaurant, office and residential) New student housing development

STAFF REVIEWS – FEBRUARY 2012:

Type	Project	Process	Description
PDP	Legacy Auto	LUC	Request to replat 1845 North College Avenue (the 200 foot frontage) and the approximate 1.88 acre parcel to the north, addressed as 1825 North College Avenue, into a single 2.57 acre parcel for the existing Legacy Auto business. The new parcel will contain two building pad sites. The east building pad will be comprised of the existing 1,211 square foot building and a 6,000 square foot addition. The existing 1,000 square foot canopy, which is connected to the existing building, will remain as a covered pedestrian gateway to the site. The west building pad will be for a 5,000 square foot single story office/

			<p>warehouse. The existing building and addition will be used for the sales offices for urban tractors, ATVs, trailers (25 foot maximum length), personal water/snow craft (jet-ski and snowmobile types of crafts), conversion vans, cars, and light trucks. Also, part of this building will be used for retail sales and part will be used for minor vehicle repair. The existing Street Master Plan and North College corridor Plan show a future local commercial street straddling the south property line of this development. A 36 foot half right-of-way will be dedicated along the southern property line of the development. As this street cannot be constructed until the properties to the south and west redevelop, the construction of the local commercial street will be delayed until the adjacent properties to the south and west redevelop.</p> <p>Location: 1825 and 1845 North College Avenue.</p> <p>Zoning: CS – Service Commercial.</p>
PDP	The District at Campus West	LUC	<p>This is a request for a 193 unit student housing development on approximately 4.48 acres. The project consists of Building 1, a 5-story, multi-use building that steps down to 4 stories on the north side, to contain dwelling units and the clubhouse with outdoor pool. Building 2 will consist of a 4-story parking structure with 3-story townhome-type dwelling units. Building 3 will be a 5-story residential building with interior courtyard. Two dead-end streets, Combine and Daisy, will be vacated and removed as part of the development of this project.</p> <p>Location: On the north side of West Plum Street, between City Park Avenue and Aster Street.</p> <p>Zoning: CC - Community Commercial.</p>

PDP	Prospect 7-Eleven Store	LUC	<p>Request for a redevelopment of existing U-Pump It fueling and convenience store to a 7-Eleven convenience store. The existing building, fuel tanks and canopies will be demolished.</p> <p>Location: 3045 West Prospect Road, on the southwest corner of South Overland Trail and West Prospect Road.</p> <p>Zoning: NC – Neighborhood Commercial.</p>
PDP	Spring Creek Farms North, 2 nd Filing	LUC	<p>Request to plat 41.182 acres and develop a 16.012 site into a multi-family resort-style project to include eleven, 3-story multi-family apartment buildings containing a total of 312 dwelling units, one duplex building and a welcome center/clubhouse with outdoor swimming pool and amenities. Eighteen detached garage buildings will also be located on the site.</p> <p>Location: Northwest corner of South Timberline Road and East Drake Road.</p> <p>Zoning: MMN – Medium Density Mixed-Use Neighborhood.</p>

HEARINGS – FEBRUARY 2012:

Type	Project	Hearing Type Outcome	Description
Modification of Standards	Remington Annex	P&Z Denied	Request for five stand-alone modifications: one regarding Neighborhood Conservation Buffer (N-C-B) District density standards, one for N-C-B rear-lot floor area ratio (FAR), one regarding the N-C-B dimensional standards and two relating to historic preservation standards. As proposed, the project would demolish the existing structures and combine the lots at 705,

			<p>711 and 715 Remington Street, constructing one multi-family building with 30 studio units, 8 one-bedroom units, and 4 two-bedroom units for a total of 42 units. Additionally, to meet their parking requirement, the applicant is proposing a bi-level parking garage, with one level at grade and one level below grade providing a total of 65 parking spaces.</p> <p>Location: 700 Block of Remington Street.</p> <p>Zoning: NCB – Neighborhood Conservation Buffer District.</p>
Modification of Standards	Carriage House Apartments	P&Z Denied	<p>Request for two stand-alone modifications: one relating to the general standard in Section 3.4.7 of the Land Use Code (LUC) regarding the preservation of structures deemed individually eligible for local landmark designation and one for the demolition of an individually eligible structure. The applicant is requesting to redevelop the properties located at 1305 and 1319 South Shields Street by demolishing two existing single family residences and associated outbuildings and constructing five multi-family buildings with approximately ten units per building. The project will have a mix of one-, two- and three-bedroom units; however, the specific quantity of each bedroom type is not finalized at this time as a Project Development Plan is yet to be submitted.</p> <p>Location: 1305 and 1319 South Shields Street.</p> <p>Zoning: NCB – Neighborhood Conservation Buffer (N-C-B) District and is within the Transit-Oriented Development (TOD) Overlay District.</p>
Code Updates	Appeal Procedures	P&Z Approved	<p>Requests several changes to the way in which appeals to the City Council are handled. The changes are in response to concerns and suggestions of persons who</p>

			<p>have participated in recent land use appeals, and to direction provided by the City Council at a Council work session. The changes deal with the following topics:</p> <ul style="list-style-type: none"> • the scheduling of the appeal hearing; • the ability of Councilmembers who file an appeal to participate in hearing the appeal; and • the manner in which site visits are conducted.
Alternatives Analysis Study	Jefferson Street Project	P&Z Approved	<p>The Jefferson Street/SH14 Alternatives Analysis Study is a joint effort of the City of Fort Collins, Downtown Development Authority (DDA), and the Colorado Department of Transportation (CDOT). The project team is supported by Atkins consultants. This Alternatives Analysis Study includes the development and evaluation of a thorough set of design options for the Jefferson Street/SH14 corridor. The corridor begins at College Avenue and extends along Jefferson Street and includes the Mountain Avenue/Riverside Avenue/Lincoln Street, and Linden Street intersections. The purpose of the Jefferson Street project is to improve the air quality, livability, and urban character of the Jefferson Street Corridor while enhancing the experience for pedestrians, bikes, and transit and maintaining mobility of autos and trucks.</p> <p>Staff is requesting input from the Planning and Zoning Board regarding the Jefferson Street project, in particular to provide input on the intersection alternatives as well as next steps for the project process.</p> <p>1. What input would the Planning and Zoning Board like to share with the project team regarding the Jefferson intersection alternatives?</p> <p>2. Is there additional information the Planning and Zoning Board would like to see regarding the Jefferson Street project?</p>

NEW SUBMITTALS – FEBRUARY 2012:

Type	Project	Process	Description
PDP	Spring Creek Farms North, 2 nd Filing	LUC	See comments under “Staff Review” section above.
Basic Development Review	Radiant Park	LUC	<p>Request for an 8.5 acre City neighborhood park in the Fossil Ridge neighborhood with a restroom building and a picnic shelter. Other amenities to include: playground, multi-use turf areas, soccer field, teen adventure area, outdoor classroom core area, interior sidewalks connecting to existing neighborhood sidewalks, trail seating areas, landscape beds and shade trees.</p> <p>Location: 3651 Kechter Drive.</p> <p>Zoning: LMN – Low Density, Mixed-Use Neighborhood</p>
PDP	516 Denies Court Extra Occupancy Rental House	LUC	<p>This is a request to convert an existing single family dwelling into an extra occupancy rental house to allow five tenants.</p> <p>Location: 516 Deines Court.</p> <p>Zoning: LMN – Low Density Mixed-Use Neighborhood.</p>
Site Plan Advisory	Cooper Home	LUC	<p>This is a request to convert the existing one story, single family residence for Poudre School District to provide a school in a residential setting for middle and high school students with developmental disabilities. These students are presently served in a program known as the Walter Cooper Memorial Vocational Training Center located at 740 E. Stuart Street. The current location is a multi-level house that is not able to meet the varied program and ADA requirements. The Cooper Home</p>

			<p>Program will provide transition services to approximately 15-22 students, ages 18 to 21, Monday through Friday, from about 7:45 a.m. to 3:00 p.m during the PSD calendar year. The program is community based and, therefore, students are not on-site for the full school day.</p> <p>Location: 1309 Newsom Street.</p> <p>Zoning: RL – Low Density Residential Neighborhood.</p>
PDP	217 W. Trilby Road	LUC	<p>Request to subdivide a 2.48 acre lot into three (3) lots. The existing residence on the current property would remain on the first subdivided lot which the applicant uses for their business. The additional two (2) lots are intended for office uses and to make site and building improvement upgrades to the current business on the property.</p> <p>Location: 217 W. Trilby Road.</p> <p>Zoning: LMN – Low Density Mixed-Use Neighborhood.</p>

NEW SUBMITTALS (REVISED PLANS) – FEBRUARY 2012:

Type	Project	Process	Description
None			

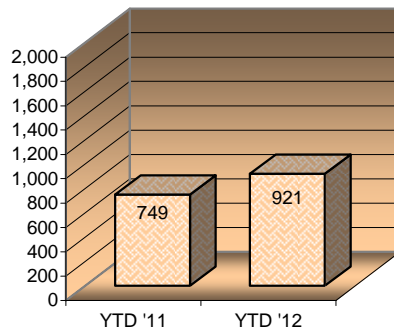
NEW SUBMITTALS (FINAL PLANS) – FEBRUARY 2012:

Type	Project	Process	Description
None			

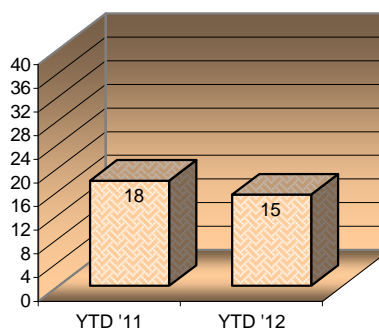
COMMUNITY DEVELOPMENT & NEIGHBORHOOD SERVICES – BUILDING PERMIT, PLAN REVIEW AND INSPECTION DATA

MONTHLY COMMUNITY DEVELOPMENT BUILDING/ZONING ACTIVITY

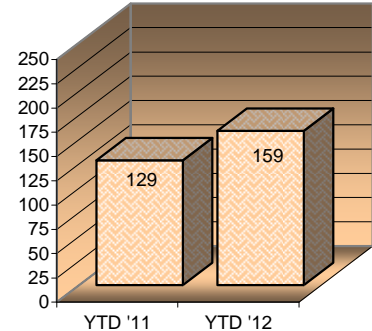
Bldg Permits Issued YTD



Total Construction Value YTD (\$M)

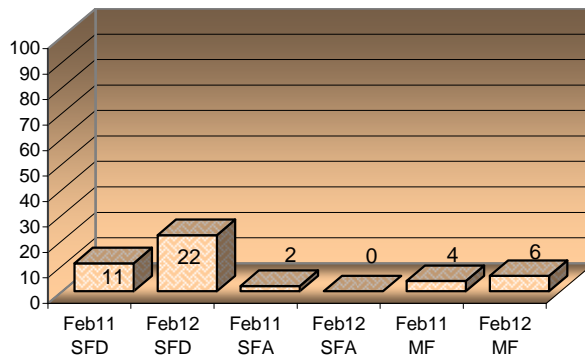


Total Fees Collected YTD (\$T)

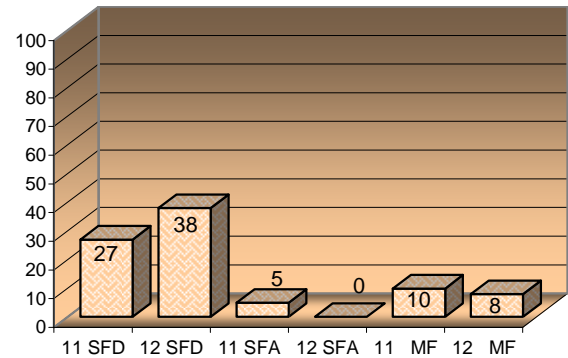


Current vs. Previous Year New Housing Units by Current Month and YTD Totals

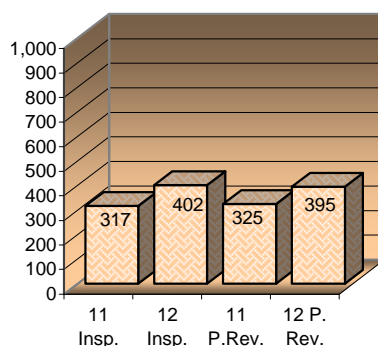
Units for Current Month



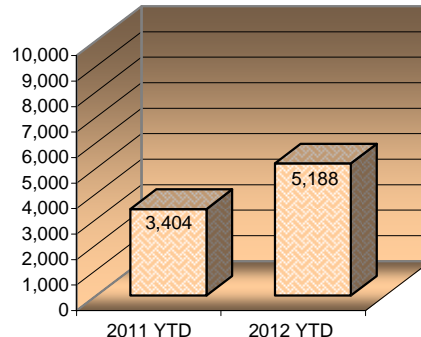
Units YTD



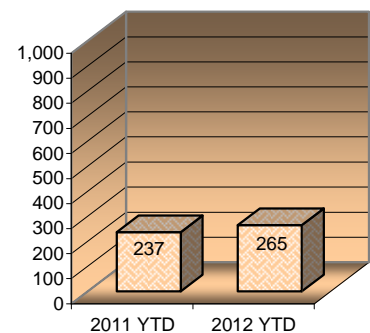
Zoning Plan Reviews/Inspections YTD



Building Inspections YTD



Building Plan Reviews YTD



To provide the City Manager with your feedback about this report or its contents, please visit <http://fcgov.com/citymanager/cm-email-form.php>.