SOLAR PERMIT APPLICATION FORM

This application is to be used to apply for the following permits only (check the appropriate box):

☐ Photovoltaic Solar (PV)
☐ Thermal Solar (Hot Water System)

Complete all applicable information on the application. Incomplete applications will not be accepted.

Application # ____________________________

For office use only

Date _______________________________

Property Owner Name   Address   City/State  Zip  Phone

Applicant Name    Address   City/State  Zip  Phone

Solar Contractor License #/Co. Name Address   City/State  Zip  Phone

Contractor City of Ft. Collins Sales Tax #  Are you paying taxes here or by report? ☐ Here ☐ Report
Sales tax number is required by all contractors. Are you paying with your trust account? ☐ Yes ☐ No

IF SOLAR PV SYSTEM, HAS THE PROJECT BEEN PRE-APPROVED BY CITY LIGHT AND POWER? ☐ Yes ☐ No

Is this a residential or commercial project? ☐ Residential ☐ Commercial

If residential, is it: ☐ Single Family Detached ☐ Condo/townhome (single family attached) ☐ Duplex
☐ Multifamily (apartment) ☐ Garage

If commercial, is it: ☐ Bank ☐ Bar ☐ Church ☐ Hotel/Motel ☐ Medical office ☐ Office ☐ Retail
☐ Restaurant ☐ Other (explain) __________________________________________________________

Is this building 50 years of age or more? ☐ Yes ☐ No  If yes, you may need to contact Historic Preservation

Description of work*
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________

*Please note in description if; roof flush mounted, roof mounted & elevated, ground array, kw amount, how many solar panels.

Subcontractors: List the company name or City of Ft Collins license # (PV MUST list City Registered Electrician – Thermal MUST list City Registered Plumber)

Electrician _________________________ Plumber _________________________ Roofer (For solar PV shingles) _________________________

I hereby acknowledge that I have read this application and state that the above information is complete and correct. I agree to comply with all requirements contained herein and city ordinances and state laws regulating building construction. I know that a permit is not valid until it has been paid and issued.

Applicant:
Print Name: ___________________________ Signature ___________________________ Date ___________________