



fort collins contractor licensing

281 N. College Ave., P.O. Box 580; Fort Collins, CO 80522-0580; Voice: 970 221 6767 FAX: 970 224 6134

SPECIALIZED TRADE CONTRACTOR PROJECT VERIFICATION FORM

The applicant identified below has applied for a specialized trade contractor license or construction supervisor certificate with the City of Fort Collins. Regulations require verification of the applicant's construction experience on specific projects by someone other than applicant or anyone affiliated with applicant's company. You have been identified by the applicant as a person having direct knowledge of the applicant's involvement in the construction project described below. Incorrect or misleading information can result in the applicant's disqualification. You may be contacted for additional details and to verify the information provided. Incomplete forms will not be accepted.

APPLICANT NAME: _____

PROJECT NAME: _____

PROJECT IDENTIFICATION (street address, city, county, state): _____

PERMIT NUMBER: _____ COMPLETION DATE: _____

*****(Must attach copies of the permit and C/O or final inspection documentation or will be considered incomplete)*****

PROJECT SCOPE (See Qualifications & Descriptions for specialized trade contractors on Page 11 for clarification):

- Alarm System Install**
- Demolition
- Flammable Fuel (Gasoline)**
- Interior Finish
- Roofing**
- Spec. Fire Extinguishing**
- Awning/Sign Installation
- Fire Sprinkler System Install**
- Gas Piping
- Miscellaneous or minor building
- Refrigeration**
- Structural Alteration
- Cast-in-Place Concrete**
- Fireplace Appliance Install
- HVAC Work**
- Non-Structural Alteration
- Solar Energy
- Wood Framing**
- Wireless Telecomm. Systems (WTS)

**** Denotes Safety Sensitive Trades: One project submitted must have a completion date from 3 or more years ago. All other trades require that one project submitted have a completion date from 1 or more years ago.**

CONTRACT VALUE (Building(s) only + Labor + materials + profit): _____

PROJECT DESCRIPTION (give complete description and attach supplemental documents as needed): _____

BUILDING USE(s) if applicable: _____

ASPECTS OF PROJECT FOR WHICH APPLICANT WAS DIRECTLY RESPONSIBLE: _____

APPLICANT'S PRIMARY ROLE IN PROJECT: _____

